

California State University, Fresno Foundation

TRAINER AND CURRICULUM DEVELOPMENT SPECIALIST – CENTRAL CALIFORNIA TRAINING ACADEMY

JOB ANNOUNCEMENT #22-334

POSITION SUMMARY:	<p>Full-time, benefited position with the Central California Training Academy (CCTA) through the California State University, Fresno Foundation. The Central California Training Academy (CCTA) is a program of the California State University, Fresno Foundation, under the auspices of the College of Health and Human Services, through the Department of Social Work Education, and provides classroom training, coaching and organizational support to child welfare staff and other IVE eligible agencies in 12 Central California Counties. The Trainer and Curriculum Development Specialist has lead responsibility for Common Core 3.5 (CC3.5) and standardized curricula implementation activities, recruits and assists trainers with skill development plans and coaches trainers on standardized curricula as needed for fidelity. This position is responsible for curricula review in conjunction with training partners, facilitates curricula implementation with CCTA staff and trainers, recruits and evaluates CCTA trainers for Common Core (CC) 3.5, other standardized curricula and assists CCTA staff with the evaluation of specialized trainers. This position works with CCTA staff to assess trainer effectiveness, and uses the data to improve trainer delivery and inform curriculum improvements and improve trainer skills.</p> <p>The Trainer and Curriculum Development Specialist will provide trainer and curricula development, attend and provide input at the Content Development Oversight Group, actively participate in the review and revisions of CC 3.5, Supervisor Core and other standardized curricula and attend the CCTA Training Coordination meeting to assist CCTA staff with implementation of approved standardized curricula. The position also recruits and supports trainer development by sharing evaluation data with trainers, observing and coaching trainers and developing training for trainers, as needed.</p>
ESSENTIAL JOB FUNCTIONS:	<p>Under the general supervision of the Assistant Director, the incumbent will be responsible for the following operations. Typical duties include, but are not limited to:</p> <ul style="list-style-type: none"> • Write, revise and edit curricula to reflect Child Welfare best practices and California law. • Research and stay apprised of current legislation, attend meetings with trainers and regional training coordinators and review all relevant materials. • Participate in statewide work groups and activities pertaining to curriculum development and implementation. • Develop new trainers and maintain quality of current trainers through mentoring, training and evaluations. • Develop and deliver child welfare training. • Provide trainers with up-to-date information by analyzing and evaluating educational materials. • Understand the elements of coaching, supervision to skill and professional development. • Understand the principles of Core Practice Model, leadership, and implementation science. • Other duties as assigned.
QUALIFICATIONS & EXPERIENCE:	<p><i>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</i></p> <ul style="list-style-type: none"> • Masters of Social Work (MSW) or other closely related Master's degree (M.A.) • Four (4) to ten (10) years related experience or equivalent combination of education and experience. <ul style="list-style-type: none"> ○ Experience working in public child welfare services preferred. • Demonstrated experience conducting meetings, facilitating groups and working in collaboration with other professionals. • Demonstrated organizational and multi-tasking skills needed to meet deadlines. • Experience developing and delivering child welfare training.

	<ul style="list-style-type: none"> • Ability to write, revise and edit curricula to reflect Child Welfare best practices and California law. • Proficiency in computer skills including word processing, PowerPoint, spreadsheets, and databases that may include Microsoft Office, Adobe, etc. • Must possess a valid driver's license, reliable vehicle, and valid insurance as travel is required within the Central California region and throughout the state.
SALARY/BENEFITS:	\$6,100.00 - \$6,400.00 per month, DOE. Salary will be commensurate with education and experience. Benefits include health, dental, vision, life, and 401(k), vacation, sick leave, and holiday pay
FILING DEADLINE:	Application review begins June 21, 2022. Open until filled.
TO APPLY:	<p>Please visit the Auxiliary Human Resources page at https://auxiliary.fresnostate.edu/association/hr/ for job announcement and application. Applications may be mailed, emailed, faxed or delivered in person to:</p> <p>California State University, Fresno Auxiliary Human Resources 2771 E. Shaw Ave. (there is no suite number) Fresno, CA 93710 Fax: (559) 278-0988</p> <p>E-mail completed application & resume to: HRAUX@LISTSERV.csufresno.edu</p>

RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>
Employment for this position is by the California State University, Fresno Foundation. This is not a State of California position.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER

California State University, Fresno Auxiliary Services is proud to be part of the Fresno State community. As part of the campus community, Auxiliary Services follows the CSU policy that requires all faculty, staff and students who are accessing campus facilities at any university location to be immunized (fully vaccinated) against the virus that causes COVID-19. The policy does allow for medical or religious exemption from the immunization requirement. Auxiliary Services requires all of its employees to be fully vaccinated against COVID-19 or present a medical or religious exemption and any appropriate backup documentation. Fully vaccinated is defined as having received the dose at least 14 days prior to being on boarded, if selected. Current and new employees are required to adhere to this policy by September 30, 2021 and remain in adherence after that date