

California State University, Fresno Foundation

CHILD WELFARE INFORMATION SYSTEM SPECIALIST – CENTRAL CALIFORNIA TRAINING ACADEMY JOB ANNOUNCEMENT #25-670

POSITION SUMMARY:	<p>Full-time, benefited position with the Central California Training Academy through the California State University, Fresno Foundation. The Central California Training Academy (CCTA) is a collaborative program of the California State University, Fresno Foundation, under the auspices of the College of Health and Human Services, through the Department of Social Work Education. The Academy serves 12 county welfare departments and other IV-E eligible agencies with competency-based child welfare training, coaching, and organizational support that links pre-service education induction for new staff and continual in-service instruction. Training is delivered at regional sites throughout Central California under the direction of the Academy Project Coordinator.</p> <p>The Child Welfare Information Systems Specialist works with the counties and CCTA staff to support the implementation of the Child Welfare Services/Case Management System (CWS/CMS), building capacity for the Child Welfare Services-California Automated Response and Engagement System (CWS-CARES), and the California Child Welfare Training System (CACWT). This position coordinates, supports, and delivers training on the use of the Child Welfare Information System through a competency-based curriculum, training evaluation process, and integration of the information system into Child Welfare core practices. This position will provide training coordination and support for new staff, as well as general and advanced training on the Child Welfare Information System application to support county users. The Specialist will provide capacity building for the CARES training and attend statewide and regional implementation meetings, as well as regional Training for Trainers (T4Ts) providing input on design, functionality, training plans, and future rollout to system users. The Specialist is an experienced and exceptionally knowledgeable user of the Child Welfare Information System. This position collaborates with the California Department of Social Services, County Social Service agencies, other training Academies, and additional training partners. The Specialist addresses and collaborates on identified and necessary revisions to the New User training and Common Core, while further incorporating the implementation of CARES content, further building delivery capacity that is contingent upon the CARES implementation timeline.</p>
ESSENTIAL JOB FUNCTIONS:	<p>Under the supervision of the Integration Project Manager, typical duties include, but are not limited to:</p> <ul style="list-style-type: none"> • Serving as the lead person responsible for collaboration with 12 counties on the development, planning, and revision of the Child Welfare Information System training curriculum as well as development and planning efforts for the implementation of the CARES program. • Ensure all information systems are up to date and practice guidelines, child welfare policies, and procedures are in alignment with the information system training curriculum • Ensure ongoing and advanced user training is conducted while supporting and providing assistance to staff as necessary • Support curriculum development priorities, including integration of Child Welfare Information System into core practice curriculum, development for new child welfare staff and curriculum to support and prepare students planning for a career in child welfare services • Lead the agency in the advancement of building capacity for CARES by actively participating in statewide and regional implementation workgroups while also advising system development as applicable to user practice and policies • Provide technical support and advisement to training partners and staff, incorporating new content throughout the training curriculum and application • Assess and inform the program on staffing needs to ensure adequate capacity-building measures are in place and support for timely implementation • Maintain current training evaluations and processes to ensure transfer of knowledge and regularly report data on quality assurance • Development of Computer Based Training (CBT) modules and relevant technology-enhanced training methodologies

	<ul style="list-style-type: none"> • Maintenance of the Child Welfare Information System training lab, including collaboration with IT on system functions and compliance with campus operations • Other duties as assigned
POSITION REQUIREMENTS:	<p><i>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</i></p> <ul style="list-style-type: none"> • Master of Social Work (MSW) or other closely related Master's degree (M.A.) or substitute a Bachelor's Degree and 5 years of public child welfare service experience • Minimum three years of social work experience in a public child welfare agency • Two (2) years of experience providing supervision or project lead overseeing the work of others • Experience in the development and analysis of evaluation of curriculum and educational materials • Demonstrated advanced computer literacy with ATM (Advanced Training Mentor) certification with the Child Welfare Information System computer system • Demonstrated knowledge of a variety of operating systems, including MS Windows, Microsoft Office, PowerPoint, spreadsheets, Google Chrome, Adobe, Google Drive, and Zoom, and knowledge of FTP, Telnet, email, HTML, and Internet browsers • Experience in advanced training and technical skills for implementation and ability to apply change management principles based on organizational makeup • Demonstrate a comprehensive understanding of the statewide child welfare system reflected through facilitated workgroups and training delivery purposefully targeted for multi-level learners • Ability to communicate technical issues to a broad user population • Excellent professional writing skills • Ability to establish effective working relationships with state and county social service agencies using a high level of cross-cultural sensitivity and working independently with minimal supervision • Must possess a valid driver's license, reliable vehicle, and valid insurance as travel is required within the Central California region and throughout the state
COMPENSATION:	\$6,400 - \$7,500 per month (\$76,800 - \$90,000 annually). Benefits include health, dental, vision, life and 401(k), vacation, sick, and holiday pay.
DEADLINE:	Application review begins January 24, 2025 ; open until filled.
TO APPLY:	<p>Please visit the Auxiliary Human Resources page at https://auxiliary.fresnostate.edu/association/hr/employment-opportunities.html for job announcement and application.</p> <p>E-mail completed application & resume to: auxiliary-hr@mail.fresnostate.edu</p>

RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION

California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>
Employment for this position is by the California State University, Fresno Foundation. This is not a State of California position.

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