

California State University, Fresno Association, Inc.

CATERING DELIVERY ASSOCIATE

JOB ANNOUNCEMENT #21-182

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| POSITION SUMMARY: | Part-time, non-benefited position for the California State University, Fresno Association – Dining Services. This position will work a flexible schedule, which may include weekends and/or evenings |
| ESSENTIAL JOB FUNCTIONS: | <p>Typical duties include, but are not limited to:</p> <ul style="list-style-type: none"> • Must be able to drive a golf cart, possess a valid driver’s license and must meet all driving requirements as provided by the organization • Engages with customers in a positive manner, resolves issues, answers questions, and provides an excellent customer experience with fair, friendly, and courteous service while maintaining a positive attitude • Assists with receipt of product deliveries from vendors • Assists with food preparation as needed • Maintains cleanliness and sanitation of equipment and service areas • Completes cleaning and sanitation duties according to daily and weekly schedules • Maintains a professional appearance according to uniform standards • Exhibits outstanding attendance and punctuality and takes corrective action to prevent recurring absences • Develops a positive working relationship with department and organization staff • Performs other related job duties as required or assigned |
| POSITION REQUIREMENTS: | <p><i>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</i></p> <ul style="list-style-type: none"> • High School diploma or equivalent required • Valid driver’s license • Ability to lift, push, pull and/or carry up to 50 pounds • Ability to stand for long periods of time • Ability to operate standard foodservice equipment safely and effectively • Ability to coordinate tasks to meet production deadlines, work rapidly and efficiently during rush periods • Readily adjusts schedule, tasks, and priorities when necessary, to meet business needs • Ability to read, understand, and follow written and verbal instructions • Ability to add, subtract, multiply and divide; basic skill in using a computer • Ability to establish and maintain cooperative working relationships with a diverse population • Current California Food Handlers card or willingness/ability to attain upon hiring |
| COMPENSATION: | \$14.00 per hour |
| DEADLINE: | Application review begins immediately; open until filled |
| TO APPLY: | <p>Please visit the Auxiliary Human Resources page at http://www.auxiliary.com/auxhr/jobs.html for job announcement and application. Applications may be mailed, emailed, faxed, or delivered in person to:</p> <p style="text-align: center;">California State University, Fresno Auxiliary Human Resources 2771 E. Shaw Ave. (there is no suite number) Fresno, CA 93710 Fax: (559) 278-0988</p> <p>E-mail completed application & resume to: HRAUX@LISTSERV.csufresno.edu</p> |

RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION

California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>
Employment for this position is by the California State University, Fresno Association, Inc. This is not a State of California position.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER