

# California State University, Fresno Athletic Corporation

## ACADEMIC MENTOR – STUDENT-ATHLETE SERVICES

JOB ANNOUNCEMENT #23-442

<b>POSITION SUMMARY:</b>	<p><b>Part-time, non-benefited position with Student-Athlete Services through the Fresno State Athletic Corporation. Multiple positions may be filled from this recruitment.</b> Fresno State’s Student-Athlete Services is a space that encourages student-athletes to grow intellectually as critical thinkers. The Academic Mentor program is a professional practice experience that provides exposure to academic support services and adheres to NCAA continuing academic eligibility rules and regulations. We advance student-athlete success by actively using effective learning strategies to improve content understanding and course progress. Mentors facilitate students’ learning of difficult concepts and/or courses, teach study strategies, organization, time management, and note-taking skills. Student-Athlete Services aims to foster independent and life-long learners.</p> <p>Please see below for key characteristics associated with the position of a Student-Athlete Services Mentor:</p> <ul style="list-style-type: none"> <li>• Supports students in understanding course concepts</li> <li>• Supports students in organization, time management, note-taking, and study strategies</li> <li>• Works 9-20 hours a week, in-person at Student-Athlete Services Ricchiute Building</li> <li>• Support students for hour long sessions</li> <li>• Ability to work collaboratively in situations that may be time sensitive or otherwise highly pressured, with a variety of individuals including students, academic personnel and staff</li> <li>• Student-Athlete Services provides Academic Supports on the following days/times:             <ul style="list-style-type: none"> <li>○ Sunday from 5:00pm - 9:00pm</li> <li>○ Monday- Thursday from 8:00am - 9:00pm</li> <li>○ Friday from 8:00am - 2:00pm</li> </ul> </li> </ul>
<b>ESSENTIAL JOB FUNCTIONS:</b>	<p>Duties include, but are not limited to, the following:</p> <ul style="list-style-type: none"> <li>• Perform individual and/or group academic support</li> <li>• Prepare material, references, and study strategies for students</li> <li>• Attend all scheduled training and meeting dates</li> <li>• Learn and follow all department policies, university standards of academic integrity, applicable NCAA Bylaws, and confidentiality agreements</li> </ul>
<b>QUALIFICATIONS &amp; EXPERIENCE:</b>	<p><i>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</i></p> <ul style="list-style-type: none"> <li>• Bachelor’s Degree</li> <li>• A minimum of 1 year of teaching experience or relative experience.</li> <li>• Outstanding interpersonal and verbal communication skills</li> <li>• Demonstrated commitment to working effectively with faculty, staff, and students from diverse ethnic, cultural and socioeconomic backgrounds.</li> <li>• Adhere to Background Check if hired</li> </ul>
<b>COMPENSATION:</b>	\$17.00 per hour.
<b>DEADLINE:</b>	<b>Application review begins immediately. Open until filled. Please submit resume, schedule of available, and unofficial transcripts (if applicable).</b>

<b>TO APPLY:</b>	<p>Please visit the Auxiliary Human Resources page at <a href="https://auxiliary.fresnostate.edu/association/hr/employment-opportunities.html">https://auxiliary.fresnostate.edu/association/hr/employment-opportunities.html</a> for job announcement and application. Applications may be mailed, emailed, faxed or delivered in person:</p> <p>California State University, Fresno Auxiliary Human Resources 2771 E. Shaw Ave. (there is no suite number) Fresno, CA 93710 Fax: (559) 278-0988</p> <p>E-mail completed application &amp; resume to: <a href="mailto:HRAUX@LISTSERV.csufresno.edu">HRAUX@LISTSERV.csufresno.edu</a></p>
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## **RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION**

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>  
Employment for this position is by the California State University, Fresno Athletic Corporation. This is not a State of California position.*

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER**

California State University, Fresno Auxiliary Services is proud to be part of the Fresno State community. As part of the campus community, Auxiliary Services follows the CSU policy that requires all faculty, staff and students who are accessing campus facilities at any university location to be immunized (fully vaccinated) against the virus that causes COVID-19. The policy does allow for medical or religious exemption from the immunization requirement. Auxiliary Services requires all of its employees to be fully vaccinated against COVID-19 or present a medical or religious exemption and any appropriate backup documentation. Fully vaccinated is defined as having received the dose at least 14 days prior to being on boarded, if selected. Current and new employees are required to adhere to this policy by September 30, 2021 and remain in adherence after that date.