

Summer Job Announcement

Resident Advisor

Program Summary:	The College Assistance Migrant Program (CAMP) at California State University, Fresno is a federally funded program designed to provide support and retention services to students who come from migrant or seasonal farmworker families. CAMP is committed to providing access, orientation, academic, retention, personal, and financial assistance to their entering freshman students. During the summer, CAMP hosts Summer Programs in collaboration with various feeder school districts to provide 7th- 12th-grade students with the opportunity to earn academic credits and take college and career readiness classes. These programs allow students to obtain insight into higher education while enhancing their academic skills and leadership development.
Program Dates:	June 8th, 2025, through June 13th, 2025 (1-Week Residential Program) June 9th, 2025, through July 2nd, 2025 (3.75-Week Residential Program) June 23th, 2025, through July 18th, 2025 (4- Weeks Residential Program) May 21 st through May 23 rd , 2025 – Mandatory Training (Tentative) May 20 th and May 27 th , 2025 – Student & Parent Summer Program Orientations
Essential Job Functions:	Under the supervision of the CAMP Director, program coordinators, and CAMP staff, the resident advisor(s) will be responsible for the following duties: <ul style="list-style-type: none"> • Per university guidance, the position would be on-site and require you to work in person, stay onsite and available when on-call • Remain on-call for 24 hours during the duration of the program • Supervise high school students in an academic and residential environment • Be responsible for assigned groups of students throughout the designated program • Maintain effective communication and collaborate with coordinators, teachers, tutors, parents, collaborators, and CAMP Staff; communication will be set up via cell phone and group chat • Collaborate and follow instructions as delegated by the program coordinators, CAMP staff, and parents as needed • Work closely with academic staff to ensure students' engagement during class and assist during tutoring time as needed • Enforce dorm rules, ensure students' safety, carry out disciplinary procedures, and report all situations to the program coordinators and CAMP staff • Conduct wellness check-ins with students throughout the course of the summer and refer to appropriate services on campus as needed • Develop/assist in the implementation and supervision of engaging and purposeful evening activities for students in a residential setting, including but not limited to leadership development, cultural awareness, and career readiness presentations • Supervise students during mealtimes, activities, and events; keep an inventory of meal sign-in sheets and schedules • Maintain proper documentation & reports about the overall development and participation of their student group throughout the summer. Include all of this information at the end of the Summer Report • Conduct yourself in a professional manner and be a positive role model for students • Create a positive and engaging learning atmosphere for students • Attend and contribute to regular staff meetings and collaborate amongst colleagues • Other duties as assigned
Qualifications & Experience:	<ul style="list-style-type: none"> • Must have completed at least two years of postsecondary education by the end of Spring 2025 • Minimum 2.70 GPA • Have excellent leadership, supervisory, and interpersonal skills • Have proficient writing and communication skills • Experience working with students from diverse ethnic backgrounds, low-income, and first-generation. • Preference will be given to candidates who have experience working with migrant backgrounds or farm-working students/families • Be flexible, 100% available, enthusiastic, and friendly

	<ul style="list-style-type: none"> • Be familiar with laws and protection codes relating to children and youth • Must pass a background check; must submit a negative TB test completed within the past 4 years.
Salary:	<p>Up to \$1,400 for a 1-week residential program and up to \$600 for training, summer preparation, and closeout.</p> <p>Up to \$4,760 for a 3.75-week residential program and up to \$1,000 for training, summer preparation, and closeout.</p> <p>Up to \$5,160 for a 4-week residential program and up to \$1,040 for training, parent/student orientation, summer preparation, and closeout. Room and board are provided during the Summer Residential Component.</p>
Deadline:	Friday, April 18th, 2025
To Apply:	<p>Job announcements and applications can be found on HireFresnoState or can be picked up from our office (address below).</p> <p>Please submit a complete application, resume, cover letter, and unofficial transcript. A minimum of two references is required for consideration.</p> <p style="text-align: center;">College Assistance Migrant Program at Fresno State University Student Union Room 301 5280 N. Jackson MS SU 61 Fresno, CA 93740-8023 Phone: 559.278.4768</p>

RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>
Employment for this position is by the California State University, Fresno Foundation. This is not a State of California position.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER

C.A.M.P. is a department within the Division of Student Affairs and Enrollment Management.