

# Summer Job Announcement

Resident Advisor



<b>Program Summary:</b>	Educational Talent Search Programs are federally funded programs designed to provide academic services to first-generation and/or low-income college bound high school students. ETS provides students with the necessary support and assistance to persist in high school and encourages and motivates them to enroll into a post-secondary institution. During the summer, ETS provides students with academic skills development and career exploration. Students will also develop leadership and team building skills.
<b>Program Dates:</b>	<b>June 17, 2026 through June 18, 2026 – Mandatory Training</b> <b>June 22, 2026, through June 26, 2026 – Residential Program</b> <b>June 29, 2026 – Summer College Tour</b>
<b>Essential Job Functions:</b>	Under the supervision of the Resident Supervisor and ETS staff, the incumbent will be responsible for the following duties: <ul style="list-style-type: none"> <li>● Supervise high school students in an academic and residential environment</li> <li>● Be responsible for groups of students throughout the summer program</li> <li>● Be able to guide students in conducting research and implementing a group project</li> <li>● Maintain contact with your core group, Residential Supervisor and ETS Staff</li> <li>● Collaborate and follow instructions as delegated by the Resident Supervisor and ETS staff</li> <li>● Enforce dorm rules, carry out disciplinary procedures, and report situations to Program Director, Resident Supervisor or ETS staff</li> <li>● Develop/assist in the development of engaging and purposeful evening activities for students in a residential setting</li> <li>● Ability to develop and assist in the organization of activities for students</li> <li>● Supervise students during mealtimes</li> <li>● Attend and supervise college tours</li> <li>● Maintain proper documentation &amp; reports</li> <li>● Conduct self in a professional manner and be a positive role model for students</li> <li>● On call for 24 hours during the duration of the program</li> <li>● Create a positive learning atmosphere for students and collaboration amongst colleagues</li> <li>● Attend and contribute to regular staff meetings</li> <li>● Other duties as assigned</li> </ul>
<b>Qualifications &amp; Experience:</b>	<ul style="list-style-type: none"> <li>● Must have completed at least two years of post-secondary education by the end of Spring 2026</li> <li>● Minimum 2.50 GPA</li> <li>● Have excellent leadership, supervisory, and interpersonal skills</li> <li>● Have good writing and communication skills</li> <li>● Experience working with students with diverse ethnic backgrounds, low-income and first-generation</li> <li>● Be flexible, 100% available, enthusiastic, and friendly</li> <li>● Be familiar with laws relating to minors</li> <li>● Will be fingerprinted for criminal record and must pass background check</li> </ul>
<b>Salary:</b>	\$1,350.00 includes training, parent/student orientation, residential program, summer preparation and close out). Room and board provided.
<b>Deadline:</b>	<b>May 19<sup>th</sup>, 2026</b>

**To Apply:**

Please visit the Auxiliary Human Resources page at <https://auxiliary.fresnostate.edu/association/hr/employment-opportunities.html> for job announcement and application. Resume, cover letter, and at least 3 references must be included.

For questions or for more information contact us at:

Educational Talent Search-Porterville

100 E. College Ave., LRC 527

Porterville, CA 93257

Phone: 559.791.2293

*Non-Fresno State students can pick up the application at the address above and drop off all items listed as well.*

**Applications and resume may be emailed to: [juanf@mail.fresnostate.edu](mailto:juanf@mail.fresnostate.edu)**

**RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION**

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>*

*Employment for this position is by the California State University, Fresno Foundation. This is not a State of California position.*

The Educational Talent Search Program is a department within the Division of Student Affairs and Enrollment Management

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