

California State University, Fresno Association, Inc.

BUILDING SERVICES/CUSTODIAN – UNIVERSITY STUDENT UNION

JOB ANNOUNCEMENT #21-199

POSITION SUMMARY:	Student, non-benefited position for the California State University, Fresno Association – University Student Union. This position will work under the direct supervision of the Custodial Supervisor and the Custodian on duty to perform custodial services in the University Student Union and the Satellite Student Union. This position will work a maximum of 20 hours per week which will include early morning, late afternoon and weekend shifts.
ESSENTIAL JOB FUNCTIONS:	<p>Typical duties include, but are not limited to:</p> <ul style="list-style-type: none"> • Daily and nightly cleaning and upkeep of the University Student Union and Satellite Student Union; cleans the facilities, including but not limited to offices, hallways, restrooms, conference rooms, recreation facilities, production facilities, lounges, food court, etc. • Performs cleaning of restrooms, walls, windows, shampoo furniture and carpets, empties trash cans, strip and wax floors, replenishes supplies and performs other duties on the interior and exterior of the facilities. • Locks and unlocks the USU and SSU in accordance with security procedures as assigned. • Utilizes the proper cleaning materials/chemicals for various floors, walls, furniture, etc., exercises correct handling of custodial supplies and follow Safety Rules and Policies. • Assists in setup and break downs for scheduled events in the Satellite Student Union, USU, Free Speech Area, Balcony and South Patio. Also assists in moving up to 800 chairs and tables along with other office related equipment. • Ensure customer service is conducted in a courteous and professional manner to all customers and employees. • Perform other related job duties as required or assigned
POSITION REQUIREMENTS:	<p><i>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</i></p> <ul style="list-style-type: none"> • Must be currently enrolled as a Fresno State student: <ul style="list-style-type: none"> ○ Undergraduate students must be enrolled in a minimum of six (6) semester units and have a minimum cumulative GPA of 2.00. ○ International undergraduate students must be enrolled in a minimum of twelve (12) semester units, have a minimum cumulative GPA of 2.00. ○ Graduate students must be enrolled in a minimum of four (4) semester units and have a cumulative GPA of 3.00. ○ International graduate students must be enrolled in a minimum of nine (9) semester units, have a minimum cumulative GPA of 3.00. • Knowledge of methods, materials, chemicals, disinfectants and equipment used in custodial work preferred, but not necessary. Training will be provided. • Must be able to lift and carry a minimum of 30 lbs. • Must be dependable responsible, personable, friendly, and work well with diverse populations, including faculty, staff, students, and the general public
COMPENSATION:	\$14.00 per hour
DEADLINE:	Application review begins immediately; open until filled
TO APPLY:	<p>To be considered for this position, please drop-off an application and resume to the University Student Union room 306.</p> <p>Visit the Auxiliary Human Resources page at: http://www.auxiliary.com/auxhr/applic.html to locate and print job application.</p>

RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>
Employment for this position is by the California State University, Fresno Association, Inc. This is not a State of California position.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER