

Summer Job Announcement

Tutor

<p>Program Summary:</p>	<p>The College Assistance Migrant Program (CAMP) at California State University is a federally funded program designed to provide support and retention services to students who come from migrant or seasonal farmworker families. CAMP is committed to providing access, orientation, academic, retention, personal, and financial assistance to their entering freshman students. During the summer, CAMP hosts Summer Programs in collaboration with feeder school districts in order to provide 9th-12th grade students with the opportunity to earn academic credits and take college and career readiness classes. These programs allow students to obtain an insight to higher education while enhancing their academic skills and leadership development.</p>
<p>Program Dates:</p>	<p>June 9th, 2024, through June 15th, 2024 (1-Week Residential Program) June 10th, 2024, through July 3rd, 2024 (3.75-Week Residential Program) June 24th, 2024, through July 19th, 2024 (4- Week Residential Program) May 21nd through May 24th and June 1st, 2024 – Mandatory Training (Tentative) May 21st and May 23rd, 2024 – Mont Co. Student & Parent Summer Program Orientations (Tentative)</p>
<p>Essential Job Functions:</p>	<p>Under the supervision of the CAMP Director, program coordinators, program teacher and CAMP staff, the tutor(s) will be responsible for the following duties:</p> <ul style="list-style-type: none"> • Be responsible for the supervision of students throughout the summer, including in academic and recreational settings • Maintain effective communication with coordinators, teachers, residential advisors, parents, collaborators, and CAMP staff as needed • Collaborate and follow instructions as delegated by the program Coordinators, teachers, and CAMP staff • Work closely with teachers during class time to ensure students' engagement, provide tutoring, assistance, and leadership of group(s) during and beyond class time • Maintain classroom materials stocked and assist with classroom preparation as needed • Enforce program code of conduct and rules, ensure students' safety, carry out disciplinary procedures, and report all situations to the program Coordinators and CAMP staff • Develop and implement engaging and purposeful activities that aide in the reinforcement of class concepts for students • Develop/assist in the implementation and supervision of engaging and purposeful afternoon activities for students including, but not limited to leadership development, cultural awareness, and career readiness presentations • Supervise students during class, activities, events, and mealtimes; keep an inventory of meal sign-in sheets and schedules • Conduct yourself in a professional manner and be a positive role model • Create a positive and engaging learning atmosphere for students • Attend and contribute to regular staff meetings and collaborate amongst colleagues • Other duties as assigned
<p>Qualifications & Experience:</p>	<ul style="list-style-type: none"> • Must have completed at least two years of postsecondary education by the end of Spring 2024 • Minimum 2.70 GPA • Have excellent leadership, supervisory, and interpersonal skills • Some experience in tutoring students (preference if have tutored ELD, ELA, science, math) • Have proficient writing and communication skills • Experience working with students from diverse ethnic backgrounds, low-income, and first-generation. • Preference will be given to students who have experience working with migrant backgrounds or farm-working students/families • Be flexible, 100% available, enthusiastic, and friendly • Be familiar with laws relating to minors and CPS knowledge • Will be fingerprinted for criminal record and must pass a background check; must submit negative TB test completed within past 4 years.

Salary:	\$1,152 for 1wk residential program and up to \$756 for training, summer preparation and closeout. \$2,880 for 3.75wk residential program and up to \$756 for training, summer preparation and closeout. \$3,168 for 4wk residential program and up to \$756 for training, parent/student orientation, summer preparation, and closeout.
Deadline:	Monday, April 12th, 2024 at 11:59pm
To Apply	<p>Job announcement and application can be found on the Auxiliary Human Resources website: https://auxiliary.fresnostate.edu/association/hr/employment-opportunities.html or can be picked up from our office (address below)</p> <p>Please submit a completed Auxiliary employment application, resume, cover letter, and unofficial transcript. A minimum of three references are required for consideration.</p> <p style="text-align: center;">College Assistance Migrant Program at Fresno State University Student Union #301 5280 N. Jackson MS SU 61 Fresno, CA 93740-8023 Phone: 559.278.4768</p>

RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>
Employment for this position is by the California State University, Fresno Foundation. This is not a State of California position.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER

C.A.M.P. is a department within the Division of Student Affairs and Enrollment Management.