

**California State University, Fresno
Association, Inc.**

**2021-22
Budget**

**Approved by Board of Directors
May 4, 2021**

**CALIFORNIA STATE UNIVERSITY, FRESNO ASSOCIATION, INC.
2021-22 BUDGET**

As a recognized auxiliary organization of The California State University, the basic function of the California State University, Fresno Association, Inc. (“Association”) is to administer and manage the commercial activities of the University and to provide accounting and managerial services for other auxiliary corporations. At California State University, Fresno, the commercial activities include the following:

- Kennel Bookstore
- Save Mart Center
- University Dining Services
- Fresno State Student Housing

The Association also provides fiscal oversight for the University Student Union and the Student Recreation Center, which are cost centers within the Association and Board of Directors governing structure.

Other services provided by the Association include accounting and fiscal management services for the California State University, Fresno Foundation; The Agricultural Foundation of California State University, Fresno; Associated Students of California State University, Fresno; Fresno State Programs for Children, Inc.; and The Maddy Institute. The Association provides human resources and payroll services for California State University, Fresno Athletic Corporation and The Bulldog Foundation. The University’s Vice President for Administration serves as the Chair of the Association’s Board of Directors, which ensures proper campus oversight of these requirements.

ADMINISTRATION

The California State University, Fresno Association provides accounting and management services to five (5) campus auxiliary corporations (California State University, Fresno Association, Inc.; California State University, Fresno Foundation; The Agricultural Foundation of California State University, Fresno; Associated Students of California State University, Fresno; Fresno State Programs for Children, Inc.; and The Maddy Institute). The Association also provides human resources and payroll services for The Bulldog Foundation and California State University, Fresno Athletic Corporation. These services are centralized so that each auxiliary can have the benefit of a workforce trained in accounting, human resource management, risk management/insurance, management information systems and business administration.

2020-21 ACCOMPLISHMENTS

1. Provided financial analysis and information to the board and audit committee during response to COVID-19 pandemic in an effort to minimize financial impact to the Association.
2. Worked collaboratively with the leadership team to help navigate the pandemic impacts to each respective unit.
3. Continued to administer the development and construction activities associated with Campus Pointe, a public/private partnership project.
4. Continued to provide monthly and annual financial reporting to the respective boards and audit committees, field units, the University, and the Chancellor's Office per established time lines. Timely financial reporting provides the boards and management with the information necessary to make prudent financial and operating decisions while meeting CSU requirements.
5. Continued to monitor various investment portfolios with Goldman Sachs, Common Fund, Smith Barney, and Dodge & Cox to maximize earnings potential on reserve funds.
6. Worked in partnership with Kennel Bookstore and Follett Higher Education Group in the construction, design and opening of Kennel Marketplace at Campus Pointe.
7. Partnered with University Dining Services in designing and planning for the opening of Starbucks at Campus Pointe.

2021-22 GOALS

1. Provide on-going financial analysis and information to the Board of Directors during the COVID-19 pandemic to minimize costs and financial impact to reserves.
2. Work collaboratively with the leadership team in preparation for campus repopulation ensuring all areas are operating within the established safety protocols.

AUXILIARY HUMAN RESOURCES

Auxiliary Human Resources traditionally serves over 425 full time and 1,500 part time employees for the following organizations: California State University, Fresno Association, Inc., Fresno State Foundation, Fresno State Programs for Children, Inc., The Agricultural Foundation of California State University, Associated Students of California State University, Fresno, The Bulldog Foundation, and California State University, Fresno Athletic Corporation. This unit provides payroll services, employee recruitment, hiring, employee training, and benefits administration.

2020-21 ACCOMPLISHMENTS:

1. Provided human resources expertise in the area of employee relations, successfully resolving those circumstances in the best interest of the respective organization.
2. Navigated new and ever-changing legislation related to COVID-19 benefits provided to employees. Provided guidance and support to both employees and managers related to the impact of COVID-19.
3. Four (4) Association units experienced zero work related injuries during calendar year 2020: Kennel Bookstore, Student Housing Student Recreation Center and University Student Union.
4. Implemented direct deposit for Foundation non-benefited employee population.

2021-22 GOALS:

1. Provide support and guidance to employees and managers as the campus navigates repopulation.
2. Provide training sessions to Managers, Supervisors and Principal Investigators to expand their knowledge base on human resources and payroll related laws, policies and best practices.
3. Migrate the timekeeping system from Kronos Workforce Central to UKG Ready. UKG Ready is the newest platform offering from Ultimate Kronos Group.

AUXILIARY INFORMATION TECHNOLOGY

Auxiliary Information Technology provides technical and programming support and expertise for all electronic information systems including software and hardware.

2020-21 ACCOMPLISHMENTS

1. Worked with AT&T to complete the distributed antenna system (DAS) project at Save Mart Center. The DAS provides building wide mobile data and mobile phone coverage.
2. Worked with Dining Services to redesign the Dining Services website, making the site more customer focused.
3. Provided Auxiliary Human Resources assistance with the annual ACA reporting, including printing of mailed forms to employees and e-filing with IRS.
4. Assisted Auxiliary Accounting and Foundation Financial Services with year-end 1099 processing, and Auxiliary HR with W2 processing.
5. Continued transition from three-year computer lease rotation to a five-year purchase rotation, which in fiscal year 2021-22 provided approximately \$43k in savings.

2021-22 GOALS

1. Migrate the timekeeping system from Kronos Workforce Central to UKG Ready. UKG Ready is the newest platform offering from Ultimate Kronos Group.
2. Assist Auxiliary HR with the migration of all time-clock locations from palm vein biometric to face recognition. The face recognition time-clock is a no-touch solution.
3. Support Student Housing with the implementation of StarRez, a housing management solution that will replace CBORD Odyssey. StarRez will provide better automation and integration with PeopleSoft and JD Edwards.
4. Partner with Dining Services in the opening of Starbucks at Campus Pointe. Starbucks will be our first location using the new Transact Cloud POS for in-person transactions and Transact Mobile (Fetch) for mobile ordering.
5. Assist with the installation of the Athletics Hall of Fame at Save Mart Center, coordinating between Campus network engineering and the installation team.
6. Migrate all auxiliary websites to the new campus web format. The migration will include a redesign of site navigation and a refresh of site contents.

KENNEL BOOKSTORE

The Kennel Bookstore meets the academic needs of students, faculty, and staff in the areas of course materials, reference books, personal computers and software, copy services, general (branded) merchandise and general supplies in a location convenient to the campus community.

2020-21 ACCOMPLISHMENTS

1. Continued to grow the Immediate Access (IA) E-books Program in the fall 2020 and spring 2021 semesters with very positive results. Immediate Access sales increased to \$3.2 million compared to the previous year total of \$2.1 million. Provided course materials on the first day of instruction to over 19,000 students which increased from 15,000 the previous fall. Student savings for both the fall 2020 and spring 2021 semesters totaled over \$1.7 million. Students saved anywhere from 20% - 60% off the traditional price of a new textbook.

2021-22 GOALS

1. In partnership with Follett, work to open a second location at Campus Pointe by fall 2021 and partner with University Dining Services to operate a Starbucks in the new Campus Pointe location.
2. For the Campus Pointe location, work with Follett to ensure the right mix of merchandise is made available to our campus community and the general public. This includes bringing in exciting brands that could include Lululemon, Tommy Bahama and Follett's private label brand, Fall Rush, which will allow for customizable merchandise, allowing for over 1,000 different customization combinations.
3. Continue to work with Follett to develop a strong marketing/advertising campaign to promote and engage with students, faculty, and staff.
4. Experience a seamless transition of the IA platform to Follett Access starting with the fall 2021 semester.
5. Monitor the sales data and customer feedback to ensure merchandise meets the needs and demands of customers. Collaborate with Follett to ensure the store continues to meet the needs of our campus community and work to preserve the store's high regard with the campus community.

STUDENT RECREATION CENTER

Student Recreation Center provides quality equipment and fitness programming in a state-of-the-art facility and strives to enhance the quality of recreational services to our students, faculty and staff.

2020-21 ACCOMPLISHMENTS

1. Provided rental space in the Peters Educational Center, Lyles Center classroom and SRC administrative office for the Fresno County Department of Public Health to facilitate contact tracing training from May to August 2020.
2. Presented Student Recreation Center virtual programming at each virtual Dog Days event.
3. Served as a Student Flu Shot Clinic in the East Gym, with approximately 1,000 students received flu shots.
4. Worked with the Fresno County Clerk/Elections to serve as a polling location for the 2020 Presidential election.
5. Provided facility space for the Fresno County Department of Public Health Leadership Team to host training sessions in Peters Educational Center over a three month period.
6. Provided virtual fitness classes, giving students the ability to engage and participate in fitness classes during the pandemic.
7. Hosted Kids Zone virtual dance fitness classes during Vintage Days.
8. Collaborated with the Student Health and Counseling Center Wellness team on Wake up with Wellness classes.
9. Coordinated eSports intramurals events through the year that included five (5) tournaments with many sister campuses also participating.

2021-22 GOALS

1. Continue to maintain facilities and equipment through the shutdown to ensure systems are operational when the facility re-opens.
2. Keep in touch with industry networks and contacts to ensure standards for proper procedures are adopted for re-opening.
3. Rebuild operations and programming teams, hire and train student staff for Building Operations, Intramurals and Group Fitness.
4. Continue to evaluate programs and services to meet the unique needs of our diverse student population, including but not limited to, international students, transfer students, students of color and students primarily enrolled in distance education programs.

5. Look at offering new non-contact programs such as Pickleball, Cornhole and Badminton and continue to offer eSports events either virtually or in-person (within guidelines).
6. Work in conjunction with Student Involvement, Dog Days, CCGC, and admissions to design strategies to engage all incoming students through social media accounts (i.e., twitter, Facebook, Instagram) to build excitement for Dog Days and coming to school this Fall.

FRESNO STATE STUDENT HOUSING

Fresno State Student Housing provides a quality on-campus living experience that students can call HOME. Student Housing provides a safe and secure environment that allows residents to grow academically, socially, physically, and creatively. Student Housing has “suite” and “traditional” style living and offers amenities such as a state-of-the-art computer lab, Ethernet connectivity, cable television, utilities, a fitness center, and a swimming pool.

2020-21 ACCOMPLISHMENTS

1. Supported our students during a challenging year, served as a support system in all aspects of their college life.
2. Adapted our academic success efforts under COVID-19 protocols while continuing to meet with all students who fell below target GPAs, offering incentives for positive academic achievements, and providing leadership development opportunities and residential life programs to our students. Through this effort, we maintained our GPA at 3.2 (with 74 % of our students maintaining a 3.0 GPA or better).
3. Successfully transitioned both on campus and off campus students who were COVID-19 positive/exposed to isolation suites. Provided daily support, health screening and meal delivery.
4. Provided rooms, bedding and personal essentials to Creek Fire victims and their families.

2021-22 GOALS

1. Evaluate the efficiency and level of resident participation with all projects, events, and activities offered by Student Housing.
2. Working within public health guidelines, provide housing to Fresno State students who have a need for a safe place to stay.
3. Redefine all programming, academic support, community building, etc., within new guidelines provided by State, Federal and community protocols and recommendations.
4. Successfully implement new housing software system (StarRez) with student financials transitioned to Peoplesoft, allowing students to view their entire account in one place.
5. Continue to improve the academic success of our students by working with the academic advising centers within the different colleges and the tutoring center. This will be evidenced by increasing the average GPA to 3.25 and improving the retention rates of Student Housing residents.
6. Partner with enrollment and outreach services to create new marketing strategies to target our perspective students.

UNIVERSITY DINING SERVICES

University Dining Services mission is to meet the dining service needs for the University. This is achieved by offering a variety of branded concepts and restaurants. University Dining Services will continue to grow and change to meet the needs of our campus community. University Dining Services operates University Catering, University Dining Hall, The Bucket, Subway Express, two (2) Starbucks locations, The Union Snack Bar, four Paws-N-Go locations and oversees the operations of contracted vendors: Panda Express, Juice It Up and Julio's Taqueria.

2020-21 ACCOMPLISHMENTS

1. Successful launch of updated University Dining Services website which includes photos of food and locations, a healthy eating guide and information about our food insecurity partnership.
2. Successful implementation of new protocols in dining operations for sanitation, hygiene, safe food handling/serving and social distancing surrounding COVID-19.
3. Successfully launched to-go food program in the University Dining Hall, including adding Fetch mobile ordering and hot meal delivery three (3) times per day for quarantined residents in Housing.

2021-22 GOALS

1. Continue to explore alternatives for late night dining for our resident students.
2. Continue to evaluate food trends and identify any relevant changes that should be made to improve the culinary offerings within the campus community.
3. Explore implementing the acceptance of the bulldog card at existing Pepsi vending machines.
4. Explore implementing Healthy Eating Icon within the cash operations.
5. Open the new Starbucks at Kennel Marketplace and work to ensure it is fully operational.
6. In spring 2022, successfully launch Julio's Taqueria, the new authentic Mexican concept in the Food Court.
7. In collaboration with students and the campus community, determine new retail food concepts to be included in the Resnick Student Union.

UNIVERSITY STUDENT UNION

University Student Union facilities and operations are integral facets of the Student Involvement organization at Fresno State; our mission is to cultivate community and foster engagement to promote co-curricular learning. Through our cultural, educational, social and recreational programs, as well as our services, facilities, student employment and student volunteer experiences, we offer first-hand opportunities for students to experience citizenship, leadership, and social responsibility, and to practice our core values of support/teamwork, service, growth/learning, leadership, and inclusion.

2020-21 ACCOMPLISHMENTS

1. New Student Welcome, Campus Traditions & School Spirit
 - a. USU Productions shifted to host many virtual events through zoom and social media platforms, including hosting 35 virtual events, 55 social media activities/programs and eight (8) kit giveaway events.
 - b. For Homecoming, hosted 27 virtual and social media programs including ways to showcase bulldog spirit and pride. Reimagined the annual Pawrade golf cart parade by creating a shoebox float decorating contest and launched the inaugural Jog with the Dogs Homecoming 5k.
 - c. Collaborated with University departments and colleagues in planning and executing six (6) in person commencement ceremonies at Bulldog Stadium, serving over 5,000 students and their families.
2. Operations and Facilities
 - a. Performed a deep cleaning of the entire USU and SSU and along with several repairs made to both buildings.
3. Leadership Programs
 - a. 218 students participated in Leadership on Demand workshops covering areas such as conflict resolution, women in leadership and financial literacy.
4. Off-Campus Student life
 - a. Implemented consistent Instagram Lives to showcase Neighborhood Ambassadors, bringing relevant topics to provide support to Off-Campus online learners, and promote self of belonging.
5. Student Organizations
 - a. Experienced participation from 139 student clubs and organizations with 245 students in virtual attendance, ENGAGE virtual clubs and organization fair during the fall and spring semester.

2020-21 GOALS

1. Prepare for a virtual fall programming experience, while preparing for the re-opening of the USU/SSU and continue to prepare for the opening of the Resnick Student Union.
2. Continue to provide innovative and engaging programming for our students, create campus wide events that can be integrated via the virtual experience.
3. Find innovative ways to create virtual spaces for our students with workshops, videos, events, programming, or social media engagement.
4. Find ways to engage more students who are interested in eSports including watch parties, intramural eSports, and via Twitch.
5. Create unique leadership development programs virtually while preparing for the return to in person campus life.
6. Explore how facilities can be best utilized by campus during virtual instruction.
7. Continue training club and organization student leaders on ENGAGE features.
8. Create and launch the unreal campus project.

CALIFORNIA STATE UNIVERSITY, FRESNO ASSOCIATION, INC.
BUDGET SUMMARY
2021-22

	REVENUES	EXPENSES	SURPLUS/ (DEFICIT) APPROVED
Administration			
Administration	\$ 2,168,093	\$ 1,097,851	\$ 1,070,242
Auxiliary Human Resources	0	635,805	(635,805)
Auxiliary Information Technology	0	422,075	(422,075)
Subtotal	2,168,093	2,155,731	12,362
Donations			
University Donations	0	0	0
Subtotal	0	0	0
Kennel Bookstore:			
Bookstore	451,284	409,867	41,417
Copy Center	0	0	0
Subtotal	451,284	409,867	41,417
Student Recreation Center	1,562,837	1,498,840	63,997
Student Housing	5,102,314	4,287,737	814,577
University Food Services:			
The Bucket	166,381	176,856	(10,475)
Catering	533,561	579,978	(46,417)
Commissions	14,967	0	14,967
Mobile Food Truck	0	0	0
Starbucks	368,320	333,480	34,840
Starbucks Campus Pointe	420,000	532,240	(112,240)
C-Stores	38,262	48,343	(10,081)
Taco Bell Express	125,660	152,784	(27,125)
University Dining Hall	2,708,804	2,002,739	706,065
USU Food Court	260,407	357,013	(96,606)
The Union Snack Bar	0	14,596	(14,596)
Subtotal	4,636,362	4,198,027	438,334
University Student Union:			
Building Ops-Maint & Custodial	37,083	722,791	(685,708)
General	2,659,912	1,491,992	1,167,920
Information Center/Reservations	34,166	41,286	(7,120)
USU Productions	0	427,916	(427,916)
Recreation Center	200,482	84,184	116,298
Satellite Student Union	75,734	168,532	(92,798)
Subtotal	3,007,376	2,936,700	70,676
TOTAL (without SMC)	\$ 16,928,267	\$ 15,486,904	\$ 1,441,362
Save Mart Center:	2,545,000	2,936,328	(391,328)
TOTAL (with SMC)	\$ 19,473,267	\$ 18,423,232	\$ 1,050,034

**ADMINISTRATION BUDGET SUMMARY
2020-21**

	2018-19	2019-20	2020-21	2021-22	Budget
	Actual	Actual	Budget	Budget	Variance
REVENUES:					
Management Services Agreement Fees:					
Agricultural Foundation	\$ 164,624	\$ 169,563	\$ 161,385	\$ 161,385	\$ -
Associated Students	64,876	66,822	62,262	62,262	0
Athletic Corporation	55,000	55,000	56,100	56,100	0
Bookstore	150,000	40,000	80,000	80,000	0
Bulldog Foundation	10,000	10,000	10,200	10,200	0
Dining Services	150,000	150,000	150,000	50,000	(100,000)
Foundation	612,691	677,684	672,134	672,134	0
Fresno State Programs for Children	77,017	80,868	80,112	80,112	0
Kenneth L. Maddy Institute	9,785	10,079	10,281	10,281	0
Student Recreation Center	75,000	78,750	80,000	80,000	0
Student Housing	150,000	150,000	150,000	150,000	0
University Student Union	300,000	300,000	300,000	300,000	0
Insurance Dividends/Refunds	49,401	21,633	35,833	42,219	6,386
Interest Income	807,104	816,037	250,000	250,000	0
Rental Income ATM	8,400	8,400	8,400	8,400	0
Miscellaneous Income	54,682	2,609	10,000	5,000	(5,000)
Unrealized Gain/(Loss) on Investments	450,504	101,598	150,000	150,000	0
SBA PPP Federal Subsidy	0	246,963	0	0	0
TOTAL REVENUES:	3,189,084	2,986,006	2,266,707	2,168,093	(98,614)
EXPENSES:					
Administration/Accounting	1,442,359	1,572,652	1,141,086	1,097,851	(43,235)
Human Resources/Payroll	706,440	613,027	594,444	635,805	41,362
Management Information Systems	500,332	487,907	398,612	422,075	23,462
TOTAL EXPENSES:	2,649,131	2,673,586	2,134,141	2,155,731	21,589
	\$ 539,953	\$ 312,420	\$ 132,566	\$ 12,362	\$ (120,203)

**ADMINISTRATION BUDGET
2021-22**

ADMINISTRATION - SCHEDULE A	2018-19	2019-20	2020-21	2021-22	Budget
EXPENSES:	Actual	Actual	Budget	Budget	Variance
Payroll and Benefits:					
Benefitted	\$ 602,616	\$ 540,690	\$ 428,175	\$ 415,291	\$ (12,884)
Student	27,050	14,171	0	12,500	12,500
Payroll Sub-Total	629,666	554,861	428,175	427,791	(384)
Employee Benefits	302,527	315,064	253,555	226,783	(26,772)
Actual Retired Employee Benefits	82,492	80,764	80,000	84,726	4,726
Accrued Retired Employee Benefits	72,911	(7,917)	50,000	50,000	0
Total Payroll and Benefits	1,087,596	942,772	811,730	789,299	(22,431)
Audit Fees:					
External CPA	30,495	34,430	40,000	40,000	0
Bank Charges	1,201	2,737	1,500	5,000	3,500
Building Association Fees	5,789	5,789	6,000	7,800	1,800
Computer Lease	7,468	9,020	7,500	2,136	(5,364)
Copier Lease	10,760	11,729	11,000	7,288	(3,712)
CSU Centrally Paid Indirect Costs	12,285	17,869	20,000	20,000	0
Custodial & Building Maintenance	8,606	8,589	9,000	8,500	(500)
Depreciation (non-cash)	88,563	83,250	79,603	79,111	(492)
Dues/Memberships/Subscriptions	6,874	4,668	5,700	2,000	(3,700)
Employee Recruitment	22,112	15,785	5,000	1,000	(4,000)
Equipment Maintenance & Repair	4,831	4,311	5,000	2,500	(2,500)
Insurance	7,174	8,526	11,053	13,284	2,231
Investment Fees	35,472	37,441	35,000	30,000	(5,000)
Legal Fees	3,388	18,490	5,000	5,000	0
Licenses, Permits & Fees	945	558	1,000	750	(250)
Loss on Technology Investment	0	271,024	0	0	0
Miscellaneous	9,320	9,311	2,500	2,500	0
Office Supplies	17,411	14,029	12,000	12,000	0
Postage	15,430	15,556	12,000	10,000	(2,000)
Records Retention Management	1,558	1,447	1,500	1,500	0
Security-Cash Handling	39,680	33,645	38,000	38,000	0
Telephone/Communications	3,924	4,005	4,000	3,184	(816)
Travel/Training	4,818	659	0	0	0
Utilities	16,659	17,012	17,000	17,000	0
TOTAL EXPENSES	\$ 1,442,359	\$ 1,572,652	\$ 1,141,086	\$ 1,097,851	\$ (43,235)

**ADMINISTRATION - AUXILIARY HUMAN RESOURCES BUDGET
2021-22**

ADMINISTRATION - SCHEDULE B EXPENSES:	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
Payroll:					
Benefitted	\$ 368,110	\$ 370,390	\$ 348,015	\$ 343,600	\$ (4,415)
Student	31,330	14,517	0	0	0
Payroll Sub-Total	399,440	384,907	348,015	343,600	(4,415)
Employee Benefits	153,559	162,363	165,924	214,561	48,637
Actual Retired Employee Benefits	24,507	24,455	24,455	24,578	123
Accrued Retired Employee Benefits	83,810	(3,021)	25,000	25,000	0
Total Payroll and Benefits	661,316	568,704	563,394	607,739	44,345
Computer Lease	3,277	3,985	2,900	1,721	(1,179)
Consulting	0	0	0	0	0
Dues/Memberships/Subscriptions	0	189	0	200	200
Employee Assistance Program	10,000	10,000	10,000	10,000	0
Employee Recruitment	257	(261)	200	500	300
Legal Fees	2,207	153	500	500	0
Miscellaneous	215	1,037	750	750	0
Office Supplies & Postage	8,103	17,612	6,000	6,000	0
Professional Development	0	0	0	0	0
Repairs & Maintenance	923	359	0	0	0
Safety Program	2,018	1,738	3,000	1,500	(1,500)
Software	12,743	5,503	6,500	6,000	(500)
Telephone/Communications	1,159	1,226	1,200	896	(304)
Travel/Training	4,222	2,782	0	0	0
Workers Comp Claims Administration	0	0	0	0	0
TOTAL EXPENSES	\$ 706,440	\$ 613,027	\$ 594,444	\$ 635,805	\$ 41,362

**ADMINISTRATION - AUXILIARY INFORMATION TECHNOLOGY BUDGET
2021-22**

ADMINISTRATION - SCHEDULE C EXPENSES:	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
Payroll:					
Benefitted	\$ 171,947	\$ 185,361	\$ 129,481	\$ 129,481	\$ -
Student	0	0	12,000	12,000	0
Payroll Sub-Total	171,947	185,361	141,481	141,481	0
Employee Benefits	111,612	113,479	72,262	82,338	10,077
Actual Retiree Benefits	0	0	4,282	23,368	19,086
Accrued Retired Employee Benefits	24,859	(2,462)	10,000	10,000	0
Total Payroll and Benefits	308,418	296,378	228,025	257,188	29,162
Computer Hardware/Repair (Minor under \$5k)	3,126	1,190	4,000	3,000	(1,000)
Computer Lease	2,016	2,504	1,500	1,500	0
Computer Software & Licenses	286	301	1,500	1,000	(500)
Computer Supplies	0	0	500	500	0
Conf, Seminars, Educ	0	0	2,000	1,500	(500)
Consulting	1,766	300	5,000	5,000	0
Depreciation (non-cash)	23,838	18,110	6,047	0	(6,047)
Dues/Memberships/Subscriptions	0	0	50	0	(50)
Maintenance Contracts	12,313	13,984	15,000	15,000	0
Miscellaneous	220	1,737	500	500	0
Office Supplies	16	13	500	150	(350)
Postage	0	0	0	0	0
Software Maintenance and Support (Oracle, K	145,521	150,660	130,490	135,000	4,510
Telephone/Communications	868	959	1,000	737	(263)
Travel/Training	1,944	1,771	2,500	1,000	(1,500)
Utilities	0	0	0	0	0
TOTAL EXPENSES	\$ 500,332	\$ 487,907	\$ 398,612	\$ 422,075	\$ 23,462

**UNIVERSITY DONATIONS BUDGET
2021-22**

	2018-19	2019-20	2020-21	2021-22	Budget
	Actual	Actual	Budget	Budget	Variance
EXPENSES:					
Alumni House	\$ -	\$ -	\$ -	\$ -	\$ -
President's Suite Catering	250	-	0	0	0
Smittcamp Honors - Housing Allowance	0	0	0	0	0
Save Mart Center Suite	50,000	50,000	0	0	0
University Donations	1,710	0	0	0	0
TOTAL UNIVERSITY DONATIONS:	\$ 51,960	\$ 50,000	\$ -	\$ -	\$ -

**BOOKSTORE BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
Commission - Follett Higher Education	\$ -	\$ -	\$ 437,500	\$ 451,284	\$ 13,784
Computer/Electronics					
Computers	1,144,837	-	-	-	-
Electronics	33,735	0	0	0	-
Software	40	0	0	0	-
Tech Accessories	76,370	0	0	0	-
Data Plans	1,600	0	0	0	-
Extended Warranty	105,912	0	0	0	-
Course Books:					
General Books	27,207	0	0	0	-
New Textbooks	2,759,187	694	0	0	-
Used Textbooks	485,890	0	0	0	-
Textbook Rental	595,115	6,422	0	0	-
Online Books	19,134	0	0	0	-
General Merchandise	988,040	0	0	0	-
Non-Merchandise	686	0	0	0	-
Soft Goods	1,027,512	0	0	0	-
Supplies	320,677	0	0	0	-
Vendor Commissions	80,697	633,020	0	0	-
SBA PPP Federal Subsidy	0	224,146	0	0	-
TOTAL SALES	7,666,639	864,282	437,500	451,284	13,784
Cost of Goods Sold	5,731,461	1,042	0	0	-
Cost of Goods - Shrinkage	0	0	0	0	-
GROSS MARGIN	1,935,178	863,240	437,500	451,284	13,784
EXPENSES:					
Payroll:					
Benefitted	406,062	96,758	91,164	0	(91,164)
Non-Benefitted	53,205	162	0	0	-
Student	293,291	53,247	0	0	-
Payroll Sub-Total	752,558	150,167	91,164	0	(91,164)
Employee Benefits	247,156	64,451	64,129	0	(64,129)
Actual Retired Employee Benefits	154,316	158,424	155,000	177,155	22,155
Accrued Retired Employee Benefits	176,607	(14,812)	50,000	50,000	-
Total Payroll and Benefits	1,330,637	358,230	360,293	227,155	(133,138)
Advertising	2,782	300	0	0	-
Computer Lease	9,588	3,368	1,700	831	(869)
Confections/Cups/Sleeves/Lids	0	0	0	0	-
Credit Card Fees	80,967	3,075	0	0	-
Depreciation (non-cash)	10,741	8,325	7,096	13,821	6,725
Donations	4,364	0	0	0	-
Dues/Memberships/Subscriptions	19,586	6,000	0	0	-
Insurance	27,614	22,819	16,360	20,132	3,772
Licenses/Permits/Fees	1,678	231	6,000	3,000	(3,000)
Management Services Agreement Fee	150,000	40,000	80,000	80,000	-
Minor Equipment	2,462	0	0	0	-

**BOOKSTORE BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
Miscellaneous	1,395	559	1,000	500	(500)
Obsolete Merchandise	54,595	0	0	0	-
Operational Supplies	12,817	0	1,000	0	(1,000)
Postage & Freight	4,900	164	0	0	-
Repairs/Maintenance	22,580	17,272	25,000	20,000	(5,000)
Maintenance Contracts	3,884	0	0	0	-
Telephone/Communications	7,352	8,716	8,000	4,427	(3,573)
Travel/Training	1,848	1,074	0	0	-
Uncollectible Debt	4,215	0	0	0	-
Utilities	40,857	40,518	40,000	40,000	-
TOTAL EXPENSES:	1,794,862	510,651	546,449	409,867	(136,582)
SURPLUS TO RESERVE	\$ 140,316	\$ 352,589	\$ (108,949)	\$ 41,417	\$ 150,366

**BOOKSTORE - KENNEL COPY CENTER BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
Copy Center Services	\$ 54,561	\$ -	\$ -	\$ -	\$ -
Photocopying	8,798	0	0	0	0
Syllabus	222,013	0	0	0	0
TOTAL SALES	285,372	0	0	0	0
Operating Supplies	44,381	0	0	0	0
Click Fees	12,376	0	0	0	0
Cost of Goods Sold	56,757	0	0	0	0
GROSS MARGIN	228,615	0	0	0	0
EXPENSES:					
Payroll:					
Benefitted	37,880	0	0	0	0
Non-Benefitted	0	0	0	0	0
Student	23,579	0	0	0	0
Payroll Sub-Total	61,459	0	0	0	0
Employee Benefits	30,236	0	0	0	0
Total Payroll and Benefits	91,695	0	0	0	0
Computer Lease	1,176	0	0	0	0
Copier Lease	7,273	0	0	0	0
Copier Service/Maintenance	0	0	0	0	0
Depreciation (non-cash)	0	0	0	0	0
Office Supplies	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Syllabus Expense	87,477	0	0	0	0
TOTAL EXPENSES	187,621	0	0	0	0
SURPLUS TO RESERVE	\$ 40,994	\$ -	\$ -	\$ -	\$ -

**SAVE MART CENTER BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
REVENUES:					
Advertising	\$ 685,000	\$ 811,250	\$ 240,000	\$ -	\$ (240,000)
Campus Pointe - Ground Lease	590,716	670,820	744,079	700,000	(44,079)
Donation/Sponsorship Revenue ¹	2,237,693	1,543,319	1,000,000	1,500,000	500,000
Insurance Refund	21,230	12,114	0	0	0
Interest Income	(118,875)	(136,629)	0	0	0
Other Income	1,025	1,400	0	0	0
Student Seat Licenses	300,000	300,000	300,000	300,000	0
Unrealized Gain on Investments	(24,469)	(73,328)	25,000	0	(25,000)
Vendor Rebates	77,817	75,416	70,000	45,000	(25,000)
SBA PPP Federal Subsidy	0	263,818	0	0	0
TOTAL REVENUES:	3,770,137	3,468,180	2,379,079	2,545,000	165,921
EXPENSES:					
Advance to ASM Global for Operations	1,557,176	1,757,113	1,853,000	2,000,000	147,000
Advertising/Printing	3,057	0	2,500	500	(2,000)
Athletic Department Entitlements	220,855	140,428	270,000	270,000	0
Bad Debt Expense	17,680	0	0	0	0
Capital Lease Expense - SRB Bonds	1,694,039	1,664,411	1,603,434	0	(1,603,434)
Corporate Sponsorship Entitlements	0	1,500	2,000	1,500	(500)
Credit Card Fees	5,339	1,304	3,000	1,500	(1,500)
Donor Stewardship	14,893	4,482	0	500	500
Insurance	242,582	245,246	271,991	351,328	79,337
Licenses, Permits, Fees	222	227	500	500	0
Miscellaneous	300	0	500	500	0
Possessory Interest Taxes	178,828	166,023	180,000	125,000	(55,000)
Repairs/Maintenance	21,757	2,662	5,000	2,500	(2,500)
Smallwares	0	2,803	0	2,500	2,500
Wilkinson Group Fee	180,000	180,000	180,000	180,000	0
TOTAL EXPENSES:	4,136,728	4,166,199	4,371,925	2,936,328	(1,435,597)
DEFICIT BEFORE NON CASH					
EXPENDITURES:	(366,591)	(698,019)	(1,992,846)	(391,328)	1,601,518

**SAVE MART CENTER BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
<i><u>Non-Cash Expenditures:</u></i>					
<i>Bond Expenses:</i>					
<i>Amortization Bond Issue - SRB</i>	11,394	11,394	11,394	11,394	0
<i>Capital Lease Principal</i>	0	0	1,990,000	2,295,000	305,000
<i>Depreciation (non-cash):</i>					
<i>Building</i>	2,583,482	2,582,557	2,596,237	2,542,044	(54,193)
<i>Equipment</i>	260,444	272,670	297,839	276,563	(21,276)
DEFICIT TO RESERVE:	\$ (3,221,911)	\$ (3,564,640)	\$ (6,888,316)	\$ (5,516,330)	\$ 1,371,987

**STUDENT RECREATION CENTER BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
REVENUES:					
Student Fees	\$ 1,310,000	\$ 1,350,000	\$ 1,350,000	\$ 1,350,000	\$ -
Donation-Associated Students	10,210	29,167	0	15,000	15,000
Leased Space:					
Lyles Center	43,879	43,879	0	43,879	43,879
Peters Educational Center	79,650	79,650	0	79,650	79,650
Interest Income	6,000	2,940	500	2,000	1,500
Locker Rental	3,140	2,655	2,400	2,198	(202)
Memberships	55,747	27,579	48,400	39,023	(9,377)
Miscellaneous	11,138	8,451	6,000	7,797	1,797
Towel Service	830	940	1,250	581	(669)
Personal Training	775	225	500	0	(500)
Retail Sales-Non Taxable	15,299	13,692	17,500	10,709	(6,791)
Retail Sales-Taxable	0	0	2,500	2,000	(500)
Summer Camps	0	0	0	0	0
Other Rental Income	31,556	20,687	11,000	10,000	(1,000)
TOTAL REVENUES:	1,568,224	1,579,865	1,440,050	1,562,837	122,787
EXPENSES:					
Payroll:					
Benefitted	292,149	280,855	252,383	292,239	39,856
Non-Benefitted	22,805	21,054	11,452	22,805	11,353
Student - Facility Staff	144,665	181,977	82,453	150,000	67,548
Student - Instructors	26,821	34,037	15,723	34,037	18,314
Student - Intramurals	26,708	28,131	12,068	28,131	16,063
Student - Member Services	25,890	17,137	11,366	17,137	5,772
Student - Personal Trainers	0	0	0	0	0
Student - Summer Camps	0	0	0	0	0
Student - Aquatics	6,901	5,316	1,415	5,316	3,901
Payroll Sub-Total	545,939	568,507	386,860	549,665	162,806
Employee Benefits	192,308	171,330	161,423	203,432	42,009
Accrued Retired Employee Benefits	25,184	(787)	5,000	5,000	0
Total Payroll and Benefits	763,431	739,050	553,283	758,097	204,814
Advertising, Marketing, Promotions	2,479	2,609	4,000	2,500	(1,500)
Bad Debt	0	87	0	0	0
Bank Charges and Credit Card Fees	2,299	2,860	2,400	2,500	100
Communications & Telephones	3,404	2,760	3,450	3,500	50
Computer Expense:				0	0
Lease	5,194	6,931	5,200	1,024	(4,176)
Maintenance Fees	12,267	10,964	12,500	12,500	0
Misc. Supplies and Software	328	0	500	350	(150)
Contracted Services:					0
Landscape	14,330	15,679	15,000	7,500	(7,500)
Elevator Service	4,237	3,260	6,000	4,500	(1,500)
Engineering Services-HVAC	25,934	26,452	25,000	26,000	1,000
Fitness Equipment Maintenance	5,985	405	8,000	6,000	(2,000)
Group Fitness	15,665	9,041	10,000	10,000	0
Pest Management	2,220	2,220	2,500	2,220	(280)

**STUDENT RECREATION CENTER BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
Copier Lease	6,221	5,804	6,500	6,734	234
Depreciation (non-cash)	51,128	57,378	36,899	32,564	(4,335)
Dues, Memberships, Subscriptions	1,476	1,806	2,000	1,500	(500)
Employee Recruitment	28	28	250	0	(250)
Equipment:				0	0
Building	1,914	6,262	7,250	8,000	750
Check Out	1,291	1,028	1,750	3,000	1,250
Exercise	13,436	11,746	2,500	12,000	9,500
Group Fitness	0	576	500	0	(500)
Personal Training	47	0	500	0	(500)
Insurance	5,392	7,799	6,000	7,402	1,402
Janitorial Supplies	23,192	18,709	25,000	35,000	10,000
Laundry	148	0	200	150	(50)
Management Services Agreement	75,000	78,750	80,000	80,000	0
Miscellaneous	69	147	200	200	0
Office Supplies and Postage	1,307	923	2,000	1,000	(1,000)
Over/Short	(18)	8	0	0	0
Programs and Special Events	15,607	11,318	5,000	5,000	0
Repairs and Maintenance	23,124	11,360			0
Building	0	0	15,000	15,000	0
Exercise Equipment	0	0	12,000	10,000	(2,000)
Retail - Cost of Goods Purchased	12,943	12,765	18,000	13,000	(5,000)
Travel and Training	1,818	1,985	0	1,000	1,000
Uniforms	3,077	4,524	3,500	2,000	(1,500)
Utilities	497,973	405,962	476,000	425,000	(51,000)
Waste Management	3,409	3,288	3,600	3,600	0
TOTAL EXPENSES:	1,596,355	1,464,484	1,352,481	1,498,840	146,358
NET SURPLUS:	\$ (28,131)	\$ 115,381	\$ 87,569	\$ 63,997	\$ (23,571)

STUDENT HOUSING BUDGET SUMMARY
2021-22

	2018-19	2019-20	2020-21	2021-22	Budget
	Actual	Actual	Budget	Budget	Variance
REVENUES:					
Rent	\$ 4,946,210	\$ 5,131,005	\$ 2,490,334	\$ 4,883,514	\$ 2,393,181
Application Fees	58,211	54,175	25,000	40,000	15,000
Assessments	25,275	22,350	10,000	11,000	1,000
ATM Commission	198	296	400	300	(100)
Safe Commission	13,627	0	0	0	0
CSUF Contributions	0	0	0	0	0
Damage Assessments	200	100	1,000	0	(1,000)
Energy Rebate	0	117	0	0	0
Key Charges	7,615	8,631	4,000	5,000	1,000
Late Fees	15,400	19,800	8,500	10,000	1,500
Miscellaneous	39,106	10,817	17,500	17,500	0
Processing Fees	23,150	14,500	10,000	10,000	0
Safe Charges	0	0	12,750	0	(12,750)
Service Charges	48,240	0	0	0	0
Summer Conferences	524,289	286,475	240,000	100,000	(140,000)
Summer Session Rent	34,729	31,129	15,000	15,000	0
Vendor/Laundry Commissions	23,628	21,795	10,000	10,000	0
SBA PPP Federal Subsidy	0	258,696	0	0	0
TOTAL REVENUES:	5,759,878	5,859,886	2,844,484	5,102,314	2,257,831
EXPENSES:					
General	2,247,748	2,298,550	1,973,504	2,245,266	271,762
Marketing	200,242	150,106	104,430	154,423	49,993
Summer Conferences	319,590	297,010	230,660	148,576	(82,085)
Physical Plant	1,398,709	1,158,288	1,057,114	1,525,072	467,958
Resident Life	219,495	173,598	131,225	214,400	83,175
TOTAL EXPENSES:	4,385,784	4,077,552	3,496,933	4,287,737	790,804
SURPLUS/(DEFICIT):	\$ 1,374,094	\$ 1,782,334	\$ (652,449)	\$ 814,577	\$ 1,467,027

**STUDENT HOUSING - GENERAL BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
EXPENSES:					
Payroll:					
Benefitted	\$ 274,188	\$ 259,598	\$ 211,434	\$ 270,251	\$ 58,817
Non-Benefitted	562	7,304	0	0	0
Student	175,593	160,164	93,090	200,000	106,910
Payroll Sub-Total	450,343	427,066	304,524	470,251	165,727
Employee Benefits	140,997	157,472	147,548	160,198	12,650
Actual Retired Employee Benefits	10,744	10,780	10,780	11,003	223
Accrued Retired Employee Benefits	(13,287)	(1,188)	10,000	10,000	0
Total Salaries and Benefits:	588,797	594,130	472,852	651,452	178,600
Advertising	11,875	48	0	0	0
Allowance for Uncollectible Debt	30,602	25,419	30,000	30,000	0
Bond Issuance: Amortization	46,009	33,996	49,852	5,005	(44,847)
Cable TV	70,758	72,069	68,000	75,000	7,000
Computer Lease	10,876	13,373	9,000	1,252	(7,748)
Computer Supplies	9,997	6,737	0	10,000	10,000
Consulting	2,975	4,304	0	0	0
Copier Lease	0	0	10,000	10,000	0
Credit Card Fees	69,598	57,429	18,000	25,000	7,000
Depreciation (non-cash):	885,210	980,048	898,327	856,393	(41,934)
Donations	0	0	0	0	0
Dues/Memberships/Subscriptions	575	203	0	0	0
Employee Recruitment	403	425	0	500	500
Housing Incentive	21,326	13,820	20,000	20,000	0
Insurance	99,663	101,235	107,982	136,407	28,425
Interest: SRB Debt Service	83,458	32,827	24,491	34,268	9,777
Management Services Agreement Fee	150,000	150,000	150,000	150,000	0
Miscellaneous	31,344	18,477	17,000	20,000	3,000
Office Supplies	16,366	17,635	11,000	17,000	6,000
Over/(Short)	(31)	50	0	0	0
Postage	76	10	0	0	0
Repairs/Maintenance	824	620	0	0	0
Resident Advisor Meals (50%)	82,717	85,169	35,000	91,200	56,200
Safe Expense	0	54,724	29,000	55,000	26,000
Software Agreement - StarRez	8,163	16,166	9,000	45,000	36,000
Telephone/Communications	7,618	9,862	9,000	6,790	(2,210)
Travel/Training	18,549	9,774	5,000	5,000	0
TOTAL EXPENSES:	\$ 2,247,748	\$ 2,298,550	\$ 1,973,504	\$ 2,245,266	\$ 271,762

**STUDENT HOUSING - MARKETING BUDGET
2021-22**

	2018-19	2019-20	2020-21	2021-22	Budget
	Actual	Actual	Budget	Budget	Variance
EXPENSES:					
Payroll:					
Benefitted	\$ 23,626	\$ 21,751	\$ 14,275	\$ 22,630	\$ 8,356
Student	51,306	39,174	20,270	45,000	24,730
Payroll Sub-Total	74,932	60,925	34,544	67,630	33,086
Employee Benefits	7,189	7,799	6,386	7,245	859
Total Payroll and Benefits	82,121	68,724	40,930	74,876	33,945
Advertising/Printing	89,675	51,252	40,000	50,000	10,000
Computer Lease	2,321	2,894	2,500	2,048	(452)
Computer Supplies	2,500	3,412	1,500	2,500	1,000
Consulting	0	0	0	0	0
Miscellaneous	181	59	500	500	0
Office Supplies	6,976	7,602	3,500	7,000	3,500
Postage	14,362	14,561	13,000	15,000	2,000
Software	46	616	1,000	1,000	0
Telephone/Communications	1,932	0	500	500	0
Travel/Training	128	986	1,000	1,000	0
TOTAL EXPENSES	\$ 200,242	\$ 150,106	\$ 104,430	\$ 154,423	\$ 49,993

**STUDENT HOUSING - SUMMER CONFERENCES BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
EXPENSES:					
Payroll:					
Benefitted	\$ 23,626	\$ 21,751	\$ 14,275	\$ 22,630	\$ 8,356
Non-Benefitted	0	0	0	0	
Student	21,746	18,198	8,500	18,200	9,700
Part-Time	1,500	0	0	0	0
Payroll Sub-Total:	46,872	39,949	22,775	40,830	18,056
Employee Benefits	6,696	7,890	6,386	7,245	859
Total Payroll and Benefits:	53,568	47,839	29,160	48,076	18,915
Advertising/Printing	0	0	1,000	1,000	0
Computer Lease	446	0	500	0	(500)
Computer Supplies	0	0	500	500	0
Contract Services:					
Housekeeping	123,955	124,360	60,000	60,000	0
Employee Procurement	100	0	0	0	0
Equipment Rental	0	0	2,000	0	(2,000)
Janitorial Supplies	31	0	4,000	1,500	(2,500)
Laundry	19,773	4,292	6,000	2,000	(4,000)
Miscellaneous	148	124	500	500	0
Office Supplies	280	0	500	500	0
Paper Supplies	0	0	4,000	2,000	(2,000)
Telephone/Communications	136	395	500	500	0
Training	1,153	0	2,000	2,000	0
Utilities	120,000	120,000	120,000	30,000	(90,000)
TOTAL EXPENSES:	\$ 319,590	\$ 297,010	\$ 230,660	\$ 148,576	\$ (82,085)

**STUDENT HOUSING - PHYSICAL PLANT BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
EXPENSES:					
Payroll:					
Benefitted	\$ 50,507	\$ 75,107	\$ 23,340	\$ 37,003	\$ 13,663
Student	5,525	4,400	4,765	7,500	2,735
Part-Time - Contracted Labor	23,363	14,112	0	0	0
Payroll Sub-Total	79,395	93,619	28,105	44,503	16,398
Employee Benefits	13,869	29,127	11,659	13,869	2,211
Total Payroll and Benefits	93,264	122,746	39,764	58,372	18,608
Contract Services:					
Exterminator	12,230	11,690	25,000	25,000	0
Housekeeping	573,471	464,673	300,000	650,000	350,000
Key System	345	8,334	9,000	9,000	0
Landscape/Grounds Maintenance	20,400	14,875	18,750	12,000	(6,750)
Pool Service	14,553	15,615	15,000	15,000	0
HVAC Maintenance Contract	32,064	13,042	45,000	45,000	0
Waste Services	28,526	25,851	18,750	26,000	7,250
Equipment Rental	11,822	14,296	8,000	13,000	5,000
Janitorial Supplies	24,335	29,354	12,750	30,000	17,250
Key System Maintenance	0	0	7,000	7,000	0
Landscape Maintenance (Non-Contract)	12,766	12,950	15,000	15,000	0
Laundry	10,914	9,200	7,500	9,000	1,500
Licenses/Permits/Fees	0	503	500	500	0
Miscellaneous	6,963	396	3,000	3,000	0
Office Supplies	6,224	3,636	1,500	4,000	2,500
Paper Supplies	33,543	22,963	37,500	37,500	0
HVAC Repairs/Maintenance	72,486	45,769	37,500	90,000	52,500
Repairs/Maintenance	86,798	64,003	75,000	75,000	0
Smallwares/Minor Equipment (under \$5k)	70,505	66,815	50,000	70,000	20,000
Telephone/Communications	387	590	500	700	200
Travel/Training	22	0	100	0	(100)
Utilities	287,091	210,987	330,000	330,000	0
TOTAL EXPENSES:	\$ 1,398,709	\$ 1,158,288	\$ 1,057,114	\$ 1,525,072	\$ 467,958

**STUDENT HOUSING - RESIDENCE LIFE BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
EXPENSES:					
Payroll:					
Benefitted	\$ 49,198	\$ 5,138	\$ -	\$ -	\$ -
Student	99,388	120,598	68,925	130,000	61,075
Payroll Sub-Total	148,586	125,736	68,925	130,000	61,075
Employee Benefits	17,115	1,118	0	0	0
Total Payroll and Benefits	165,701	126,854	68,925	130,000	61,075
Computer Lease	2,734	3,708	2,500	0	(2,500)
Dues/Memberships/Subscriptions	372	30	400	400	0
Employee Recruitment	403	100	0	100	100
Miscellaneous	5,936	4,227	4,000	5,000	1,000
Office Supplies	13,643	10,622	8,000	11,000	3,000
Parking Permit	460	944	800	800	0
Postage/Freight	0	0	0	0	0
Programming	18,823	24,047	12,500	30,000	17,500
Public Safety Assistants	520	328	1,600	1,600	0
Repair/Maintenance	22	18	0	0	0
RHA Expense	1,484	0	1,000	1,000	0
Telephone/Communications	1,281	2,570	1,500	1,500	0
Training	8,116	150	9,000	12,000	3,000
Tuition/Fees/Books	0	0	21,000	21,000	0
TOTAL EXPENSES:	\$ 219,495	\$ 173,598	\$ 131,225	\$ 214,400	\$ 83,175

UNIVERSITY DINING SERVICES BUDGET SUMMARY

2021-22

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
The Bucket Grill & Pub	\$ 546,180	\$ 450,195	\$ 265,500	\$ 272,337	\$ 6,837
Catering	1,961,235	1,588,578	895,000	784,494	(110,506)
Commissions	21,382	17,136	8,150	14,967	6,817
Mobile Food Truck	66,861	59,110	35,500	0	(35,500)
Starbucks	938,630	835,529	477,000	657,041	180,041
Starbucks Campus Pointe	0	2,354	1,146,000	900,000	(246,000)
Convenience Stores	372,752	308,226	191,500	93,188	(98,312)
Taco Bell Express	323,128	255,287	148,000	193,877	45,877
University Dining Hall	4,123,800	4,180,521	1,858,366	3,788,610	1,930,244
USU Food Court	905,064	782,743	522,250	377,872	(144,378)
Union Snack Bar	241,228	171,280	103,978	0	(103,978)
TOTAL SALES	9,500,260	8,650,959	5,651,244	7,082,387	1,431,143
Less: Cost of Goods Sold	3,149,597	2,545,876	2,121,000	2,446,024	325,024
GROSS MARGIN	6,350,663	6,105,083	3,530,244	4,636,362	1,106,118
EXPENSES:					
Payroll:					
Benefitted	774,480	762,331	512,631	589,307	76,676
Non-Benefitted	625,811	548,510	429,217	540,447	111,230
Student	924,269	1,115,640	701,251	731,564	30,313
Payroll Sub-Total	2,324,560	2,426,481	1,643,099	1,861,318	218,219
Employee Benefits	516,597	506,834	335,169	340,112	4,943
Total Payroll and Benefits	2,841,157	2,933,315	1,978,268	2,201,430	223,162
Advertising	32,063	18,183	11,750	8,700	(3,050)
Allowance for Bad Debt	20,402	16,945	10,000	10,000	0
Amortization - Franchise Fees	250	500	3,000	3,000	0
Cable TV	2,352	2,025	1,100	2,400	1,300
Computer Lease	2,109	2,096	3,575	882	(2,693)
Computer Supplies	29,766	31,884	2,400	2,400	0
Contract Services	30,117	30,000	15,450	15,225	(225)
Credit Card Fees	157,907	108,205	100,000	131,471	31,471
Depreciation (non-cash)	247,741	229,132	244,036	222,905	(21,131)
Donations	25,383	30,330	0	0	0
Dues/Memberships/Subscriptions	35	7	75	0	(75)
Employee Recruitment	1,049	885	1,750	2,500	750
Equipment Rental	85,269	47,363	30,500	10,500	(20,000)
Food Service Administration	739,967	689,479	758,600	686,788	(71,812)
Insurance	0	0	0	0	0
Janitorial/Sanitation	101,884	55,913	41,500	65,688	24,188
Laundry	67,462	50,375	30,665	35,434	4,769
Licenses/Permits/Fees	11,148	37,622	31,787	25,664	(6,123)
Maintenance Fees-CBORD	26,616	25,598	22,000	5,000	(17,000)
Miscellaneous	19,497	10,422	10,800	1,000	(9,800)
Non-Student Tax	14,296	10,492	13,500	0	(13,500)
Office Supplies	11,681	12,560	4,650	6,350	1,700

UNIVERSITY DINING SERVICES BUDGET SUMMARY

2021-22

	2018-19	2019-20	2020-21	2021-22	Budget
	Actual	Actual	Budget	Budget	Variance
Over/Short	1,414	83	0	0	0
Paper Supplies	208,257	166,441	99,750	156,900	57,150
Postage/Freight	0	0	0	0	0
Rent	0	0	25,500	25,500	0
Repairs/Maintenance	134,636	127,884	118,100	110,500	(7,600)
Resident Advisor Meals	114,308	112,167	50,000	91,200	41,200
Royalties	142,703	110,985	100,630	105,716	5,086
Smallwares	53,229	35,511	20,475	31,500	11,025
Software	0	0	3,000	3,150	150
Telephone/Communications	5,250	4,706	5,896	3,426	(2,470)
Travel/Training	11,975	11,397	700	0	(700)
Uniforms	1,436	3,448	6,250	6,500	250
University Student Union Rent	72,800	72,800	37,500	38,250	750
Utilities	223,896	218,538	173,500	173,050	(450)
Vehicle Expense	11,351	11,194	6,625	7,500	875
Warehouse Expense	5,949	3,051	7,500	7,500	0
TOTAL OPERATING EXPENSES:	5,455,355	5,221,536	3,970,832	4,198,029	227,197
NET SURPLUS/(DEFICIT):	\$ 895,307	\$ 883,546	\$ (440,588)	\$ 438,334	\$ 878,922

DINING SERVICES - ADMINISTRATION BUDGET

2021-22

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
EXPENSES:					
Payroll:					
Benefitted	\$ 154,205	\$ 175,541	\$ 153,548	\$ 196,218	\$ 42,669
Non-Benefitted	1,419	14,144	5,371	-	(5,371)
Student	12,322	13,926	8,128	8,500	372
Payroll Sub-Total	167,946	203,611	167,048	204,718	37,670
CSUF Remb Salaries	0	0			
Employee Benefits	83,094	106,231	102,020	117,572	15,552
Actual Retired Employee Benefits	174,436	173,540	173,540	165,241	(8,299)
Accrued Retired Employee Benefits	46,860	(15,852)	50,000	50,000	-
Total Payroll and Benefits	472,336	467,530	492,607	537,530	44,922
Advertising	200	1,120	0	0	-
Computer Lease	3,729	4,337	3,500	370	(3,130)
Computer Supplies	190	0	0	0	-
Consulting	0	0	0	0	-
Copier Lease	4,218	4,582	4,600	4,500	(100)
Dues/Memberships/Subscriptions	575	663	560	575	15
Employee Recruitment	14,682	6,211	7,500	5,000	(2,500)
Equipment Rental	363	301	500	0	(500)
Insurance	32,148	39,638	30,291	36,713	6,422
Legal Fees	1,832	1,907	2,700	0	(2,700)
Management Svcs Agreement	150,000	150,000	150,000	50,000	(100,000)
Miscellaneous	2,524	1,664	3,000	3,000	-
Office Supplies	9,985	7,379	5,000	5,000	-
Postage/Freight	60	0	150	100	(50)
Repairs/Maintenance	6,881	4,201	5,000	3,500	(1,500)
Smallwares	948	408	0	500	500
Software	27,187	28,177	38,500	28,000	(10,500)
Telephone/Communications	1,867	4,118	2,200	2,000	(200)
Travel/Training	1,728	0	0	0	-
Uniforms	6,995	6,947	5,000	5,000	-
Vehicle Expense	1,519	7,058	7,500	5,000	(2,500)
TOTAL EXPENSES:	\$ 739,967	\$ 736,241	\$ 758,608	\$ 686,788	\$ (71,821)

ALLOCATION OF EXPENSES:

The Bucket Grill & Pub	\$ 14,782	\$ 15,158	\$ 15,200	\$ 13,736	\$ (1,464)
Catering	51,773	52,034	53,100	48,075	(5,025)
Starbucks	59,200	58,911	53,100	48,075	(5,025)
Starbucks CP	0	0	53,100	48,075	(5,025)
Taco Bell Express	14,782	15,158	15,200	13,736	(1,464)
University Dining Hall	503,239	498,334	470,300	425,808	(44,492)
USU Food Court	81,410	81,490	83,400	75,547	(7,853)
Union Snack Bar	14,782	15,158	15,200	13,736	(1,464)

TOTAL \$ 739,967 \$ 736,241 \$ 758,608 \$ 686,788 \$ (71,821)

**DINING SERVICES - THE BUCKET GRILL AND PUB BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
Beverages - Alcoholic	\$ 47,169	\$ 33,483	\$ 14,500	\$ 23,585	\$ 9,085
Food/Beverages	497,505	379,514	251,000	\$ 248,753	(2,248)
Other Revenue	1,506	36	0	\$ -	0
SBAPPP Federal Subsidy	0	37,163	0	0	0
TOTAL SALES	546,180	450,196	265,500	272,337	6,837
Less: Cost of Goods Purchased	214,926	150,296	97,500	105,956	8,456
GROSS PROFIT ON SALES	331,254	299,900	168,000	166,381	(1,619)
Food Cost	39%	33%	37%	39%	2%
Labor Cost	30%	41%	34%	32%	-2%
EXPENSES:					
Payroll:					
Benefitted	33,277	35,016	16,170	20,939	4,769
Non-Benefitted	46,910	31,399	19,525	23,455	3,930
Student	83,860	117,910	55,052	41,930	(13,122)
Payroll Sub-Total	164,047	184,325	90,746	86,324	(4,422)
Employee Benefits	20,969	20,982	19,777	11,145	(8,632)
Total Payroll and Benefits	185,016	205,307	110,524	97,469	(13,054)
Advertising and Printing	1,447	186	400	200	(200)
Cable TV Service	2,352	2,025	1,100	2,400	1,300
Commission	5,835	0	0	0	0
Credit Card Fees	6,805	6,714	2,000	3,400	1,400
Depreciation (non-cash)	3,626	3,114	259	0	(259)
Food Services Administration	14,782	13,755	15,200	13,736	(1,464)
Janitorial/Sanitation	6,361	4,862	3,500	4,780	1,280
Laundry	3,534	2,391	1,750	2,650	900
Licenses/Permits/Fees	1,796	7,832	4,844	4,844	0
Miscellaneous	(31)	189	0	0	0
Non-Student Tax	3,666	2,784	1,500	0	(1,500)
Office Supplies	337	805	200	350	150
Over/Short	(27)	(85)	0	0	0
Paper Supplies	35,065	27,863	12,500	26,300	13,800
Repairs/Maintenance	5,279	5,636	6,000	4,000	(2,000)
Royalties - Me N Eds	5,894	4,432	2,500	2,950	450
Smallwares	7,040	3,968	1,000	4,000	3,000
Telephone/Communications	417	417	400	276	(124)
Travel/Training	0	0	0	0	0
Uniforms	0	0	750	1,000	250
Utilities	8,344	8,499	8,750	8,500	(250)
Total Operating Expenses	297,538	300,694	173,177	176,856	3,679
NET SURPLUS/(DEFICIT)	\$ 33,716	\$ (794)	\$ (5,177)	\$ (10,475)	\$ (5,298)

**DINING SERVICES - CATERING BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
Beverages - Alcoholic	\$ 24,807	\$ 19,764	\$ 10,000	\$ 9,923	\$ (77)
Equipment Rental	122,445	73,823	39,000	48,978	9,978
General Sales	1,800,806	1,416,129	838,500	720,322	(118,178)
Miscellaneous	13,177	11,672	7,500	5,271	(2,229)
SBA PPP Federal Subsidy	0	67,191	0	0	0
TOTAL SALES	1,961,235	1,588,579	895,000	784,494	(110,506)
Less: Cost of Goods Purchased	627,333	524,248	290,000	250,933	(39,067)
GROSS PROFIT ON SALES	1,333,902	1,064,331	605,000	533,561	(71,439)
Food Cost	32%	33%	32%	32%	0%
Labor Cost	26%	29%	33%	38%	5%
EXPENSES:					
Payroll:					
Benefitted	274,185	254,088	179,325	198,456	19,131
Non-Benefitted	127,689	87,637	45,642	51,076	5,434
Student	112,953	113,207	66,474	45,181	(21,293)
Payroll Sub-Total	514,827	454,932	291,442	294,713	3,271
Employee Benefits	176,765	169,276	117,635	115,987	(1,648)
Actual Retired Employee Benefits	0	0	0	0	0
Total Payroll and Benefits	691,592	624,208	409,076	410,700	1,623
Advertising	1,768	0	0	0	0
Bank Charges	270	256	0	0	0
Computer Lease	792	487	875	512	(363)
Computer Supplies		1,024	0	0	0
Contract Services	117	0	0	0	0
Depreciation (non-cash)	3,762	4,461	4,461	4,461	0
Dues/Memberships/Subscriptions	35	7	75	0	(75)
Equipment Rental	84,032	46,564	30,000	10,000	(20,000)
Food Services Administration	51,773	48,293	53,100	48,075	(5,025)
Janitorial/Sanitation	26,728	3,962	7,500	10,000	2,500
Laundry	33,496	21,606	12,500	10,000	(2,500)
Licenses/Permits/Fees	1,688	4,975	1,500	1,500	0
Miscellaneous	3,780	946	2,000	0	(2,000)
Office Supplies	6,350	7,114	1,000	3,000	2,000
Paper Supplies	75,938	64,909	25,000	50,000	25,000
Repairs/Maintenance	10,911	7,697	8,000	8,000	0
Smallwares	12,753	4,964	2,375	5,000	2,625
Software	3,150	3,150	3,000	3,150	150
Telephone/Communications	1,081	1,132	1,300	780	(520)
Travel/Training	224	203	0	0	0
Uniforms	0	1,567	1,500	1,500	0
Utilities	5,851	5,749	6,000	5,800	(200)
Vehicle Expense	11,351	11,194	5,625	7,500	1,875
TOTAL OPERATING EXPENSES	1,027,442	864,468	574,887	579,978	5,090
NET SURPLUS/(DEFICIT)	\$ 306,460	\$ 199,863	\$ 30,113	\$ (46,417)	\$ (76,529)

**DINING SERVICES - COMMISSIONS BUDGET
2021-22**

	2018-19 Actual	2018-19 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
INCOME:					
Juice It Up-ice	\$ 6,798	\$ 5,099	\$ 3,150	\$ 4,759	\$ 1,609
Vending Machines	14,584	12,037	5,000	\$ 10,209	5,209
NET SURPLUS	\$ 21,382	\$ 17,136	\$ 8,150	\$ 14,967	\$ 6,817

DINING SERVICES - bulldogbites
2021-22

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
General Sales	\$ 66,861	\$ 55,293	\$ 35,500	\$ -	\$ (35,500)
SBA PPP Federal Subsidy		\$ 3,816		\$ -	
Miscellaneous	0	0	0	0	0
TOTAL SALES	66,861	59,109	35,500	0	(35,500)
Less: Cost of Goods	35,685	32,796	17,500	-	(17,500)
GROSS PROFIT ON SALES	31,176	26,313	18,000	0	(18,000)
Food Cost	53%	55%	49%	0%	-49%
Labor Cost	40%	50%	44%	0%	-44%
EXPENSES:					
Payroll:					
Non-Benefitted	1,764	14,041	7,862	0	(7,862)
Students	25,038	15,277	7,742	0	(7,742)
Payroll Sub-Total	26,802	29,318	15,603	0	(15,603)
Employee Benefits	1,225	1,754	0	0	0
Total Payroll and Benefits	28,027	31,072	15,603	0	(15,603)
Advertising	4,683	0	0	0	0
Credit Card Fees	2,836	2,171	1,000	0	(1,000)
Depreciation	0	0	0	0	0
Janitorial/Sanitation	712	0	0	0	0
Laundry	1,267	875	750	0	(750)
Licenses/Permits/Fees	1,385	1,149	1,000	0	(1,000)
Miscellaneous	(3)	145	200	0	(200)
Non-Student Tax	490	405	500	0	(500)
Office Supplies	200	131	0	0	0
Over/Short	36	32	0	0	0
Paper Supplies	845	683	500	0	(500)
Repairs/Maintenance	5,868	5,497	2,500	0	(2,500)
Smallwares	23	0	0	0	0
Uniforms	0	0	0	0	0
Vehicle Expense (fuel, propane)	0	0	1,000	0	(1,000)
TOTAL OPERATING EXPENSES	46,369	42,160	23,053	0	(23,053)
NET SURPLUS/(DEFICIT):	\$ (15,193)	\$ (15,847)	\$ (5,053)	\$ -	\$ 5,053

**DINING SERVICES - STARBUCKS BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
General Sales	\$ 938,630	\$ 777,893	\$ 477,000	\$ 657,041	\$ 180,041
SBA PPP Federal Subsidy	0	57,636	0	0	0
Less: Cost of Goods Purchased	412,458	318,808	190,000	288,721	98,721
GROSS PROFIT ON SALES	526,172	516,721	287,000	368,320	81,320
Food Cost	44%	41%	40%	44%	4%
Labor Cost	27%	35%	29%	27%	-1%
EXPENSES:					
Payroll:					
Benefitted	46,198	40,051	28,549	33,280	4,731
Non-Benefitted	27,972	5,451	2,719	19,580	16,861
Students	182,207	228,050	106,073	127,545	21,472
Payroll Sub-Total	256,377	273,552	137,341	180,405	43,064
Employee Benefits	24,742	22,487	12,831	13,300	469
Total Payroll and Benefits	281,119	296,039	150,171	193,705	43,534
Advertising and Printing	1,348	307	500	500	0
Computer Lease	535	742	500	0	(500)
Credit Card Fees	25,808	17,800	13,000	13,000	0
Depreciation (Non-Cash)	26,096	0	0	0	0
Employee Recruitment	1,049	715	500	1,000	500
Food Services Administration	59,200	55,170	53,100	48,075	(5,025)
Janitorial/Sanitation	3,573	198	1,500	2,700	1,200
Laundry	3,353	2,255	1,500	2,500	1,000
Licenses/Permits/Fees	379	411	400	0	(400)
Miscellaneous	3,226	2,765	3,000	0	(3,000)
Office Supplies	983	1,000	500	500	0
Over/Short	142	(143)	0	0	0
Paper Supplies	30,501	25,622	16,000	23,000	7,000
Repairs/Maintenance	19,659	8,120	7,000	7,500	500
Royalties	75,276	62,130	34,500	37,500	3,000
Smallwares	15,501	2,290	3,000	3,500	500
Software	0	500	0	0	0
Travel/Training	0	0	200	0	(200)
Uniforms	402	0	250	0	(250)
Total Operating Expenses	548,150	475,921	285,621	333,480	47,859
NET SURPLUS/(DEFICIT):	\$ (21,978)	\$ 40,800	\$ 1,379	\$ 34,840	\$ 33,462

**DINING SERVICES - STARBUCKS CAMPUS POINTE BUDGET
2021-22**

	2018-19	2019-20	2020-21	2021-22	Budget
	Actual	Actual	Budget	Budget	Variance
SALES:					
General Sales	\$ -	\$ -	\$ 1,146,000	\$ 900,000	\$ (246,000)
SBA PPP Federal Subsidy	0	2,354	0	0	0
Less: Cost of Goods Purchased	0	589	595,000	480,000	(115,000)
GROSS PROFIT ON SALES	0	1,765	551,000	420,000	(131,000)
Food Cost	#DIV/0!	#DIV/0!	52%	53%	1%
Labor Cost	#DIV/0!	572%	31%	37%	6%
EXPENSES:					
Payroll:					
Benefitted	0	7,014	30,000	45,260	15,260
Non-Benefitted	0	0	100,000	90,000	(10,000)
Students	0	3,088	220,000	195,000	(25,000)
Payroll Sub-Total	0	10,102	350,000	330,260	(19,740)
Employee Benefits	0	2,813	14,331	15,200	869
Total Payroll and Benefits	0	12,915	364,331	345,460	(18,871)
Advertising and Printing	0	0	500	0	(500)
Amortization	0	1,500	3,000	3,000	0
Computer Lease	0	0	500	370	(130)
Computer Supplies	0	1,527	0	0	0
Credit Card Fees	0	0	29,900	20,000	(9,900)
Depreciation (Non-Cash)	0	0	31,335	31,335	0
Employee Recruitment	0	170	1,000	1,000	0
Food Services Administration	0	0	53,100	48,075	(5,025)
Janitorial/Sanitation	0	240	1,500	1,500	0
Laundry	0	0	1,500	1,500	0
Licenses/Permits/Fees	0	0	4,383	0	(4,383)
Miscellaneous	0	2,334	1,500	0	(1,500)
Office Supplies	0	133	1,000	1,000	0
Over/Short	0	0	0	0	0
Paper Supplies	0	186	15,000	15,000	0
Postage/Freight	0	0	0	0	0
Rent	0	0	25,500	25,500	0
Repairs/Maintenance	0	0	0	0	0
Royalties	0	0	34,500	34,500	0
Smallwares	0	6,147	500	3,500	3,000
Telephone/Communications	0	0	0	0	0
Travel/Training	0	0	0	0	0
Uniforms	0	702	500	500	0
Total Operating Expenses	0	25,854	569,549	532,240	(37,309)
NET SURPLUS/(DEFICIT):	\$ -	\$ (24,089)	\$ (18,549)	\$ (112,240)	\$ (93,691)

DINING SERVICES - C-STORES
2021-22

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
General	\$ 372,752	\$ 283,351	\$ 191,500	\$ 93,188	\$ (98,312)
SBA PPP Federal Subsidy	0	24,875	0	0	0
Less: Cost of Goods Purchased	216,420	167,920	115,500	54,926	(60,574)
GROSS PROFIT ON SALES	156,332	140,306	76,000	38,262	(37,738)
Food Cost	58%	59%	60%	59%	-1%
Labor Cost	25%	38%	27%	31%	4%
EXPENSES:					
Payroll:					
Benefited	2,467	0	0	0	0
Non-Benefitted	24,531	22,669	13,823	12,266	(1,557)
Student	66,377	83,988	37,000	16,594	(20,406)
Payroll Sub-Total	93,375	106,657	50,824	28,860	(21,964)
Employee Benefits	7,630	5,117	0	0	0
Total Payroll and Benefits	101,005	111,774	50,824	28,860	(21,964)
Advertising/Printing	0	0	0	0	0
Bank Charges	41	27	0	0	0
Contract Services	900	900	900	0	(900)
Computer Lease	0	0	600	0	(600)
Depreciation	10,853	9,235	8,426	8,426	0
Janitorial/Sanitation	5,261	3,979	1,750	3,900	2,150
Laundry	1,754	1,226	600	1,300	700
Licenses/Permits/Fees	1,237	1,632	2,000	1,500	(500)
Miscellaneous	39	0	0	0	0
Office Supplies	216	417	0	0	0
Over/Short	192	127	0	0	0
Paper Supplies	5,276	1,468	1,250	2,500	1,250
Repairs/Maintenance	992	782	1,750	1,000	(750)
Smallwares	2,906	194	600	500	(100)
Telephone/Communications	590	596	600	357	(243)
University Student Union Rent	2,200	2,200	1,100	0	(1,100)
TOTAL OPERATING EXPENSES	133,462	134,557	70,400	48,343	(22,056)
NET SURPLUS/(DEFICIT)	\$ 22,870	\$ 5,749	\$ 5,600	\$ (10,081)	\$ (15,682)

**DINING SERVICES - TACO BELL EXPRESS BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
Beverages	\$ 16,782	\$ 11,415	\$ 8,500	\$ 10,069	\$ 1,569
Food - Taco Bell	306,347	207,687	139,500	\$ 183,808	44,308
SBA PPP Federal Subsidy	0	36,184	0	0	0
TOTAL SALES	323,129	255,286	148,000	193,877	45,877
Less: Cost of Goods Purchased	97,454	68,168	49,000	68,218	19,218
GROSS PROFIT ON SALES	225,675	187,118	99,000	125,660	26,660
Food Cost	30%	27%	33%	35%	2%
Labor Cost	35%	51%	42%	39%	-4%
EXPENSES:					
Payroll:					
Benefitted	5,028	324	12,226	20,939	8,713
Non-Benefitted	35,815	27,304	16,818	17,908	1,090
Student	72,521	103,438	33,602	36,261	2,659
Payroll Sub-Total	113,364	131,066	62,645	75,108	12,463
Employee Benefits	8,929	5,496	8,460	11,145	2,685
Total Payroll and Benefits	122,293	136,562	71,105	86,253	15,147
Advertising		193			
Commissions	3,611	0	0	0	0
Credit Card Fees	5,676	4,133	1,600	2,838	1,238
Depreciation (non-cash)	20,307	17,764	17,764	0	(17,764)
Food Services Administration	14,782	13,755	15,200	13,736	(1,464)
Janitorial/Sanitation	6,792	5,556	3,250	5,000	1,750
Laundry	43	0	0	0	0
Licenses/Permits/Fees	2,320	6,821	5,640	6,000	360
Miscellaneous	1,950	831	1,000	0	(1,000)
Non-Student Tax	2,370	1,607	2,000	0	(2,000)
Office Supplies	211	549	200	500	300
Over/Short	64	(11)	0	0	0
Paper Supplies	10,181	6,856	4,500	7,600	3,100
Repairs/Maintenance	7,395	6,446	5,250	7,500	2,250
Royalties:					
Taco Bell	21,442	14,537	8,250	10,720	2,470
Smallwares	2,541	1,839	1,250	2,500	1,250
Telephone/Communications	589	596	596	387	(209)
Uniforms	0	0	800	1,000	200
Utilities	8,474	8,499	8,750	8,750	0
TOTAL OPERATING EXPENSES	231,041	226,533	147,155	152,784	5,629
NET SURPLUS/(DEFICIT):	\$ (5,366)	\$ (39,415)	\$ (48,155)	\$ (27,125)	\$ 21,031

**DINING SERVICES - UNIVERSITY DINING HALL BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
Contract Sales:					
Commuter Contracts	\$ 25,277	\$ 23,819	\$ -	\$ 12,639	\$ 12,639
Commuter Walk Ons	-	-	12,050	-	(12,050)
Guests	185,835	128,607	85,200	92,918	7,718
Resident Meal Plan	3,449,602	3,474,448	1,705,116	3,622,054	1,916,938
Summer Conferences - Non-Taxable	435,457	218,535	55,000	60,000	5,000
Summer Conferences - Taxable	27,397	26,285	1,000	1,000	-
Miscellaneous	233	490	0	0	-
SBA PPP Federal Subsidy	0	308,338	0	0	-
Total Sales	4,123,801	4,180,522	1,858,366	3,788,610	1,930,244
Less: Cost of Goods Purchased	1,142,580	984,808	565,000	1,079,806	514,806
GROSS PROFIT ON SALES	2,981,221	3,195,714	1,293,366	2,708,804	1,415,438
Food Cost	28%	24%	30%	29%	-2%
Labor Cost	19%	20%	24%	20%	-4%
EXPENSES:					
Payroll:					
Benefitted	311,747	336,853	185,487	221,033	35,546
Non-Benefitted	260,681	281,369	171,695	300,000	128,305
Student	213,158	232,354	84,004	220,000	135,996
Payroll Sub-Total	785,586	850,576	441,187	741,033	299,846
Employee Benefits	202,636	206,951	116,188	151,431	35,243
Total Payroll and Benefits	988,222	1,057,527	557,375	892,464	335,089
Advertising	26	1,774	250	-	(250)
Allowance for Uncollectible Debt	20,402	16,945	10,000	10,000	0
Computer Lease	369	561	500	-	(500)
Computer Supplies	-	-	2,000	2,000	0
Credit Card Fees	106,407	74,050	50,000	90,000	40,000
Depreciation (non-cash)	177,054	184,969	175,372	172,460	(2,912)
Employee Recruitment	-	-	250	500	250
Equipment Rental	1,291	588	500	500	0
Food Services Administration	503,239	468,873	470,300	425,808	(44,492)
Janitorial/Sanitation	47,744	32,816	20,000	35,808	15,808
Laundry	19,312	18,130	10,000	14,484	4,484
Licenses/Permits/Fees	1,248	1,213	1,500	1,300	(200)
Maintenance Fees-CBORD OPCS	26,616	25,598	22,000	5,000	(17,000)
Meal Cards	(780)	(410)	-	-	0
Miscellaneous	1,127	1,726	2,000	1,000	(1,000)
Office Supplies/Décor	1,330	971	750	500	(250)
Over/Short	141	68	-	-	0
Paper Supplies	19,003	25,360	10,000	20,000	10,000
Repairs/Maintenance	102,768	124,571	78,600	75,000	(3,600)
Resident Advisor Meals	114,308	112,167	50,000	91,200	41,200

**DINING SERVICES - UNIVERSITY DINING HALL BUDGET
2021-22**

	2018-19	2019-20	2020-21	2021-22	Budget
	Actual	Actual	Budget	Budget	Variance
Smallwares	8,146	10,471	7,500	5,000	(2,500)
Telephone/Communications	1,026	1,072	1,500	715	(785)
Travel/Training	400	-	500	-	(500)
Uniforms	337	1,541	1,500	1,500	0
Utilities	199,028	193,591	150,000	150,000	0
Warehouse Expense	5,948	3,051	7,500	7,500	0
TOTAL OPERATING EXPENSES	2,344,712	2,357,223	1,629,897	2,002,739	372,842
NET SURPLUS	\$ 636,509	\$ 838,491	\$ (336,531)	\$ 706,065	\$ 1,042,596

**DINING SERVICES - USU FOOD COURT BUDGET
2021-22**

	2018-19	2019-20	2020-21	2021-22	Budget
	Actual	Actual	Budget	Budget	Variance
SALES:					
Beverages	\$ 277,820	\$ 191,686	\$ 154,750	\$ 111,128	\$ (43,622)
Panda Express Commission	29,624	114,521	80,000	46,479	(33,521)
Panda Express Rent	24,000	1,677	0	0	0
Subway	512,397	371,685	256,500	204,959	(51,541)
Robertito's/Julio's Rent	24,000	18,000	12,000	6,000	(6,000)
Robertito's/Jukio's Commission	37,222	31,187	19,000	9,306	(9,694)
SBA PPP Federal Subsidy	0	53,986	0	0	0
TOTAL SALES	905,063	782,742	522,250	377,872	(144,378)
Less: Cost of Goods Purchased	293,663	212,143	150,000	117,465	(32,535)
GROSS PROFIT ON SALES	611,400	570,599	372,250	260,407	(111,843)
Food Cost	32%	27%	29%	31%	2%
Labor Cost	31%	38%	31%	33%	2%
EXPENSES:					
Payroll:					
Benefitted	96,667	84,772	60,874	49,400	(11,474)
Non-Benefitted	65,404	50,429	31,559	26,162	(5,397)
Student	122,632	159,888	69,379	49,053	(20,326)
Payroll Sub-Total	284,703	295,089	161,812	124,615	(37,197)
Employee Benefits	66,388	66,385	45,947	21,904	(24,043)
Total Payroll and Benefits	351,091	361,474	207,758	146,519	(61,240)
Advertising:					
Other	12	0	0	0	0
Subway	22,670	15,723	10,000	8,000	(2,000)
Amortization	250	500	0	0	0
Commissions	4,463	0	0	0	0
Computer Lease	359	518	600	0	(600)
Computer Software	0	85	400	400	0
Contract Services-USU Building Operations	20,300	20,300	10,150	15,225	5,075
Credit Card Fees	5,582	3,033	2,500	2,233	(267)
Depreciation (non-cash)	6,044	8,089	6,419	6,223	(196)
Food Services Administration	81,410	75,878	83,400	75,547	(7,853)
Janitorial/Sanitation	3,400	2,686	2,000	2,000	0
Laundry	4,703	3,892	2,000	3,000	1,000
Licenses/Permits/Fees	453	12,894	9,920	9,920	0
Miscellaneous	682	1,213	1,000	0	(1,000)
Non-Student Tax	6,001	4,550	7,000	0	(7,000)
Office Supplies	2,054	1,440	1,000	500	(500)
Over/Short	427	29	0	0	0
Paper Supplies	20,515	8,431	10,000	12,500	2,500
Repairs/Maintenance	18,298	5,890	7,500	7,500	0
Royalties:					
Subway	40,092	29,886	20,880	20,046	(834)
Smallwares	4,222	4,909	4,000	7,500	3,500
Telephone/Communications	1,190	536	1,000	650	(350)
Travel/Training	0	0	0	0	0
Uniforms	697	340	800	1,000	200
University Student Union Rent	51,000	51,000	25,500	38,250	12,750
TOTAL OPERATING EXPENSES	645,915	613,296	413,827	357,013	(56,815)
NET SURPLUS/(DEFICIT)	\$ (34,515)	\$ (42,697)	\$ (41,577)	\$ (96,606)	\$ (55,028)

**DINING SERVICES - THE UNION SNACK BAR BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
SALES:					
General	\$ 241,228	\$ 156,082	\$ 103,978	\$ -	\$ (103,978)
SBA PPP Federal Subsidy	0	15,198	0	0	
TOTAL SALES	241,228	171,280	103,978	0	(103,978)
Less: Cost of Goods Purchased	109,079	86,100	51,500	0	(51,500)
GROSS PROFIT ON SALES	132,149	85,180	52,478	0	(52,478)
Food Cost	45%	50%	50%	0%	-50%
Labor Cost	35%	53%	40%	0%	-40%
EXPENSES:					
Payroll:					
Benefitted	4,911	4,213	0	0	0
Non-Benefitted	35,045	28,211	19,575	0	(19,575)
Student	45,523	58,440	21,925	0	(21,925)
Payroll Sub-Total	85,479	90,864	41,500	0	(41,500)
Employee Benefits	7,313	5,573	0	0	0
Total Payroll and Benefits	92,792	96,437	41,500	0	(41,500)
Advertising	108	0	100	0	(100)
Bank Chargers	19	21			
Contract Services - USU Building Operations	8,800	8,800	4,400	0	(4,400)
Food Services Administration	14,782	13,755	15,200	13,736	(1,464)
Janitorial/Sanitation	1,314	1,614	500	0	(500)
Laundry	0	0	65	0	(65)
Licenses/Permits/Fees	642	696	600	600	0
Miscellaneous	51	(30)	100	0	(100)
Non-Student Tax	1,770	1,146	2,500	0	(2,500)
Office Supplies	0	0	0	0	0
Over/Short	443	77	0	0	0
Paper Supplies	10,933	5,063	5,000	0	(5,000)
Repairs/Maintenance	1,435	37	1,500	0	(1,500)
Smallwares	98	729	250	0	(250)
Telephone/Communications	357	357	500	260	(240)
Uniforms	0	0	150	0	(150)
University Student Union Rent	21,800	21,800	10,900	0	(10,900)
TOTAL OPERATING EXPENSES	155,344	150,502	83,265	14,596	(68,669)
NET SURPLUS/(DEFICIT)	\$ (23,195)	\$ (65,322)	\$ (30,787)	\$ (14,596)	\$ 16,191

**DINING SERVICES- WAREHOUSE BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
DISBURSEMENTS:					
Payroll:					
Monthly	\$0	\$0	\$0	\$0	\$0
Part-Time	0	0	0	0	0
Payroll Sub-Total	0	0	0	0	0
Employee Benefits	0	0	0	0	0
Total Payroll and Benefits	0	0	0	0	0
Gain/(Loss) on Sale of Assets	0	0			
Inventory Variance	269	1,852	0	0	0
Janitorial/Sanitation	947	1,176	0	0	0
Miscellaneous	0	0	0	0	0
Office Supplies	0	0	0	0	0
Repairs/Maintenance	4,733	23	0	0	0
Telephone/Communications	0	0	0	0	0
Vehicle Expense	0	0	0	0	0
Total Expenses	5,949	3,051	0	0	0
AMOUNT TO BE ALLOCATED	5,949	3,051	0	0	0
*ALLOCATED AS FOLLOWS:					
Residence Dining Facility	5,949	3,051	0	0	0
TOTAL ALLOCATION	\$5,949	\$3,051	\$0	\$0	\$0

**UNIVERSITY STUDENT UNION BUDGET SUMMARY
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
INCOME:					
Building Operations	\$ 36,984	\$ 37,339	\$ 23,801	\$ 37,083	\$ 13,282
General	2,675,301	2,731,962	2,635,562	2,659,912	24,350
Information Center/Reservations	40,383	30,245	36,750	34,166	(2,584)
USU Productions	1,346	0	0	0	0
Recreation	401,828	303,716	183,725	200,482	16,757
Satellite Student Union	108,191	77,360	48,200	75,734	27,534
TOTAL INCOME:	3,264,033	3,180,622	2,928,038	3,007,376	79,339
EXPENSES:					
Building Operations	722,024	728,016	589,893	722,791	132,898
General	1,482,802	1,485,177	1,365,614	1,491,992	126,377
Information Center/Reservations	149,762	158,059	125,217	41,286	(83,931)
Student Programs	387,857	309,199	352,485	427,916	75,431
Recreation	252,619	246,839	197,839	84,184	(113,655)
Satellite Student Union	155,337	201,719	155,231	168,532	13,301
TOTAL EXPENSES:	3,150,401	3,129,009	2,786,280	2,936,700	150,421
NET SURPLUS:	\$ 113,632	\$ 51,613	\$ 141,758	\$ 70,676	\$ (71,082)

**UNIVERSITY STUDENT UNION - BUILDING OPERATIONS BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
INCOME:					
USU Custodial Services	\$ 36,984	\$ 37,339	\$ 23,801	\$ 37,083	\$ 13,282
EXPENSES:					
Payroll:					
Benefitted	211,657	221,668	179,619	206,273	26,654
Non-Benefitted	51,017	45,356	27,588	51,017	23,429
Student - Custodial	137,998	190,793	80,251	137,998	57,748
Student - Maintenance	39,122	0	15,086	27,385	12,299
Payroll Sub-Total	439,794	457,817	302,543	422,673	120,130
Employee Benefits	152,706	166,903	136,449	149,219	12,770
Total Payroll and Benefits	592,500	624,720	438,993	571,891	132,899
Capital Equipment	2,862	0	0	0	0
Computer Lease	814	1,580	700	700	0
Custodial Supplies	33,101	22,819	43,700	43,700	0
Employee Recruitment	794	549	1,500	1,500	0
Repairs/Maintenance	59,757	40,347	65,000	65,000	0
Service Contracts	32,196	38,001	40,000	40,000	0
Total Expenses	722,024	728,016	589,893	722,791	132,899
NET DEFICIT:	\$ (685,040)	\$ (690,677)	\$ (566,093)	\$ (685,709)	\$ (119,617)

UNIVERSITY STUDENT UNION - GENERAL
2021-22

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
INCOME:					
ASI - Office Rent	\$ -	\$ -	\$ 11,512	\$ 11,512	\$ -
Commercial Leased Space - Dining Services	75,000	75,000	37,500	51,000	13,500
Commercial Leased Space - Pavilion	31,200	31,200	15,600	23,400	7,800
Interest	53,978	53,751	6,000	0	(6,000)
Miscellaneous	60	140	0	0	0
Lease Space	16,372	11,971	9,400	14,100	4,700
ATM	8,700	8,700	4,350	8,700	4,350
USU Fees Returned to Operations	2,489,991	2,551,200	2,551,200	2,551,200	0
TOTAL INCOME:	2,675,301	2,731,962	2,635,562	2,659,912	24,350
EXPENSES:					
Payroll:					
Benefitted	328,455	346,124	204,315	279,631	75,315
Non-Benefitted	688	2,535	2,282	2,500	218
Student	39,493	41,506	19,613	57,645	38,032
Payroll Sub-Total	368,636	390,165	226,210	339,776	113,566
Employee Benefits	75,807	85,869	129,334	186,904	57,570
Actual Retired Employee Benefits	26,508	26,598	26,926	34,238	7,313
Accrued Retired Employee Benefits	83,423	(7,893)	25,000	25,000	0
Total Payroll and Benefits	554,374	494,739	407,469	585,918	178,449
Advertising/Printing	440	5	3,000	3,000	0
Minor Equipment (under \$5,000)	1,936	4,347	25,000	25,000	0
Computer Lease	14,039	15,429	15,000	2,261	(12,739)
Consultant	0	0	0	0	0
Copy Paper/Supplies	0	0	500	0	(500)
Co-Sponsorships	766	463	3,000	0	(3,000)
Depreciation (non-cash)	168,470	218,294	142,814	102,448	(40,366)
Dues/Memberships/Subscriptions	7,576	10,648	5,000	5,000	0
Employee Recruitment	394	237	770	770	0
Graphics	0	0	10,000	10,000	0
Insurance	10,886	15,158	11,261	16,613	5,352
Licenses, Permits, Fees	0	0	5,000	5,000	0
Management Services Agreement Fee	300,000	300,000	300,000	300,000	0
Miscellaneous	0	102	500	500	0
Office Supplies	5,128	1,798	3,000	3,000	0
Postage	205	261	300	300	0
Professional Development	1,438	0	1,000	1,000	0
Repairs/Maintenance	671	0	0	0	0
Save Mart Center Student Seat Licenses	300,000	300,000	300,000	300,000	0
Service Contracts	0	20	500	500	0
Telephone/Communications	4,757	7,094	6,000	5,182	(818)
Travel/Training	0	0	3,000	3,000	0
Uniforms	1,186	478	2,500	2,500	0
Utilities	110,536	116,104	120,000	120,000	0
TOTAL EXPENSES:	1,482,802	1,485,177	1,365,614	1,491,992	126,377
NET SURPLUS:	\$ 1,192,499	\$ 1,246,785	\$ 1,269,948	\$ 1,167,920	\$ (102,027)

**UNIVERSITY STUDENT UNION - INFORMATION CENTER/RESERVATIONS
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
INCOME:					
Support Services:					
Key Control	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Information Center Commissions	16,470	9,116	13,750	11,529	(2,221)
Packaging Supplies	146	79	0	0	0
Satellite Box Office	3,767	1,050	3,000	2,637	(363)
TOTAL INCOME:	40,383	30,245	36,750	34,166	(2,584)
EXPENSES:					
Payroll:					
Benefitted	45,507	45,616	44,470	0	(44,470)
Non-Benefitted	0	0	0	0	0
Student - Info Center	25,290	31,400	15,566	11,703	(3,863)
Student - Reservations	34,262	32,922	16,894	23,983	7,089
Payroll Sub-Total	105,059	109,938	76,930	35,686	(41,244)
Employee Benefits	35,950	40,066	39,687	0	(39,687)
Total Payroll and Benefits	141,009	150,004	116,617	35,686	(80,931)
Advertising/Printing	9	0	0	0	0
Computer Lease	2,600	2,765	2,500	0	(2,500)
Credit Card Fees	3,386	2,409	3,500	3,000	(500)
Miscellaneous	62	114	100	100	0
Office Supplies	1,391	622	1,500	1,500	0
Over/Short	(42)	265	0	0	0
Packing Supplies	0	0	0	0	0
Service Contracts	1,347	1,880	1,000	1,000	0
TOTAL EXPENSES:	149,762	158,059	125,217	41,286	(83,931)
NET DEFICIT:	\$ (109,379)	\$ (127,814)	\$ (88,467)	\$ (7,120)	\$ 81,347

**UNIVERSITY STUDENT UNION - STUDENT PROGRAMS
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
INCOME:					
Program Activities:					
B.A.G. of Laughs	\$ -	\$ -	\$ -	\$ -	\$ -
Homecoming	0	0	0	0	0
Performing Arts/Center Stage	856	0	0	0	0
Special Events	490	0	0	0	0
TOTAL INCOME:	1,346	0	0	0	0
EXPENSES:					
Payroll:					
Benefitted	92,965	67,480	87,360	83,062	(4,298)
Student	93,073	96,382	49,662	108,494	58,833
Payroll Sub-Total	186,038	163,862	137,022	191,556	54,535
Employee Benefits	46,293	32,408	42,363	50,312	7,949
Total Payroll and Benefits	232,331	196,270	179,385	241,869	62,484
Programs:					
Alternative Spring Break	0	0	0	0	0
Club Sports	11,614	8,967	9,000	9,000	0
Signature Programs	70,942	32,297	80,000	80,000	0
General Programming, Supplies, Equipment	0	0	0	16,000	16,000
Convocation	10,195	9,430	10,000	10,000	0
Homecoming	7,215	19,508	20,000	20,000	0
Leadership	29,241	27,023	30,000	30,000	0
Student Board/Leadership Training	11,585	1,138	12,000	12,000	0
Recreation/Leisure	0	15	0	0	0
Computer Lease	3,576	3,776	3,600	547	(3,053)
Co-Sponsorships	1,789	580	5,000	5,000	0
Dues/Memberships/Subscriptions	1,139	1,161	1,500	1,500	0
Marketing/Promotions	0	0	0	0	0
Office Supplies	1,260	331	1,000	1,000	0
Travel	6,970	8,703	1,000	1,000	0
TOTAL EXPENSES:	387,857	309,199	352,485	427,916	75,431
NET DEFICIT:	\$ (386,511)	\$ (309,199)	\$ (352,485)	\$ (427,916)	\$ (75,431)

**UNIVERSITY STUDENT UNION - RECREATION (BOWLING) BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
INCOME:					
Billiards	\$ 48,623	\$ 37,009	\$ 23,000	\$ 24,312	\$ 1,312
Bowling	267,081	203,879	121,500	133,541	12,041
Coin-Op Games	2,060	2,161	1,000	1,030	30
Locker Rentals	857	1,040	175	400	225
Pinball/Video	12,061	6,335	5,500	6,000	500
Promotional Events	10,413	8,274	5,500	5,200	(300)
Shoe Rentals	60,733	45,018	27,050	30,000	2,950
Xbox	0	0	0	0	0
TOTAL INCOME:	401,828	303,716	183,725	200,482	16,757
EXPENSES:					
Payroll:					
Benefitted	55,133	60,417	57,238	0	(57,238)
Non-Benefitted	546	0	0	0	0
Student	106,269	114,028	55,747	53,134	(2,613)
Payroll Sub-Total	161,948	174,445	112,984	53,134	(59,850)
Employee Benefits	35,984	24,491	36,805	0	(36,805)
Total Payroll and Benefits	197,932	198,936	149,789	53,134	(96,655)
Advertising/Printing	2,861	0	0	0	0
Billiard Supplies	925	465	500	500	0
Bowling Supplies	3,928	2,237	3,500	1,500	(2,000)
Minor Equipment (under \$5K)	0	0	500	500	0
Computer Lease	749	941	800	800	0
Credit Card Fees	6,215	5,087	3,000	3,000	0
Dues/Memberships/Subscriptions	60	0	0	0	0
Miscellaneous	100	40	0	0	0
Office Supplies	1,195	527	500	500	0
Over/Short	18	(32)	0	0	0
Repairs & Maintenance	26,080	26,524	30,000	15,000	(15,000)
Service Contracts	8,300	9,158	7,000	7,000	0
Special Events-Parties/Groups	4,256	2,956	2,250	2,250	0
TOTAL EXPENSES:	252,619	246,839	197,839	84,184	(113,655)
NET SURPLUS/(DEFICIT):	\$ 149,209	\$ 56,877	\$ (14,114)	\$ 116,298	\$ 130,412

**UNIVERSITY STUDENT UNION - SATELLITE STUDENT UNION BUDGET
2021-22**

	2018-19 Actual	2019-20 Actual	2020-21 Budget	2021-22 Budget	Budget Variance
INCOME:					
Equipment Rental	\$ 26,240	\$ 19,378	\$ 11,000	\$ 18,368	\$ 7,368
Space Rental	55,488	41,808	25,700	38,842	13,142
Technicians	26,463	16,174	11,500	18,524	7,024
TOTAL INCOME:	108,191	77,360	48,200	75,734	27,534
EXPENSES:					
Payroll:					
Benefitted	59,189	60,373	60,373	60,373	0
Student	22,305	20,383	8,744	15,632	6,889
Payroll Sub-Total	81,494	80,756	69,116	76,005	6,889
Employee Benefits	42,426	46,738	49,915	57,027	7,112
Total Payroll and Benefits	123,920	127,494	119,031	133,032	14,001
Capital Equipment	1,896	0	0	0	0
Computer Lease	705	1,181	700	0	(700)
Employee Relations	0	300	0	0	0
Equipment Rental	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Repairs/Maintenance	23,571	9,225	30,000	30,000	0
University Donations	0	58,145	0	0	0
Utilities	5,245	5,374	5,500	5,500	0
TOTAL EXPENSES:	155,337	201,719	155,231	168,532	13,301
NET SURPLUS/(DEFICIT):	\$ (47,146)	\$ (124,359)	\$ (107,031)	\$ (92,798)	\$ 14,233

**CAPITAL BUDGET
2021-22**

Cost Center	Type	Estimated Cost	# of Yrs	2021-22 Budgeted Depreciation
Administration	Depreciation on Existing Assets		10	\$ 79,111
				-
				<u>\$ 79,111</u>
Administration - IT	Depreciation on Existing Assets			\$ -
			3	-
				<u>\$ -</u>
Kennel Bookstore - General	Depreciation on Existing Assets			\$ 13,821
			8	-
				<u>\$ 13,821</u>
Student Housing	Depreciation on Existing Assets			\$ 762,360
	Restroom Remodel		10	-
	Stairwell Repair	268,700	7	38,386
	Window Replacement (Birch and Sycamore)	252,193	7	36,028
	Painting (Baker, Graves, Homan)	137,340	7	19,620
				<u>\$ 856,393</u>
University Dining Services	Depreciation on Existing Assets			\$ 194,570
	Starbucks Campus Pointe Tenant Improvements	470,025	15	31,335
			7	-
			5	-
			3	-
				<u>\$ 225,905</u>
University Student Union	Depreciation on Existing Assets			\$ 102,448
			10	-
			7	-
				<u>\$ 102,448</u>
Student Recreation Center	Depreciation on Existing Assets			\$ 32,564
			10	-
				<u>\$ 32,564</u>
Save Mart Center	Depreciation on Existing Assets-Building			\$ 2,542,044
	Depreciation on Existing Assets -Equipment			276,563
			3	-
			10	-
				<u>\$ 2,818,608</u>