CALIFORNIA STATE UNIVERSITY, FRESNO FOUNDATION

COST SHARE CONTRIBUTION REPORT - HOURLY AND NON-EXEMPT EMPLOYEES

Program Title

Program Director

CSU Fresno Foundation Cost Center#

Dates

Funding Agency

Agency contributing In-kind

Account number/Chart fields

Type of Contribution

1. In-Kind Salaries:

Name, Title, and relationship to project:

Enter Dates and Hours in boxes below

Activities / Date(s) of Services:																			Total Hours
staff/associates meeting time																			
Program Development																			
Report Prep time																			
Site meetings																			
Implementation/ Communication																			
Conference/travel time																			
Project time -undergraduate students																			
Project time - graduate students																			
Publication preparation																			
Summer Project Preparation																			
Other: _____																			
Other: _____																			
Total hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Calculation Base Hours:

A. Full-time Staff: 40 hrs/week - 12 months = 2080 hours/yr. or 173.33 hrs/mo.

B. Full Time Academic year faculty = 1360 hours per Ac Year; 680 hrs/ Ac semester;

Calculation:

Percentage proposed x base hours applicable

Percentage time contributed for time period: _____%

Hours of time contributed as cost share for project from another university/foundation account as listed is not to exceed hours compensated from that foundation/universtiy account.

Salary _____

Benefits _____

Total In-kind Cost Share $ -

CERTIFICATION by PI:

I certify that, to the best of my knowledge, the above distribution of effort represents a reasonable account of all work performed under the above-referenced project during the time period dates indicated.

Is primary sponsored program a federal or federal pass-through funded program? **No ☐, Yes ☐**

If yes, I also certify that cost share/match is from non-federal funding sources.

Signature	**Date**	**Supervisor's Signature**	**Date**
****Dean's Signature**	**Date**	**Project Director Signature**	**Date**